



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, August 14, 2025, at 7:00 pm at City Hall, 120 N Main Ave, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, August 14, 2025, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West and Chris Myers were present.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

SHERIFF'S REPORT: Sheriff absent. 21 calls for service. 43 hours met.

PUBLIC HEARING FOR ZONING ORDINANCE CHANGE: Mayor called for a motion to open the Public Hearing. Moved by Boesenberg, second by Soukup. All Ayes (5). Motion carried. Mayor opened the public hearing at 7:02 pm. Proof of publication was provided, published in The Gazette on August 2, 2025. Mayor provided an overview of the zoning ordinance amendments proposed specific to accessory buildings primarily impacting the residential districts. No written comments were received. Questions regarding definitions within the proposed ordinance were addressed. Motion to close the public hearing. Moved by Myers, second by West. All Ayes (5). Motion carried. Public hearing closed at 7:12 pm.

CITIZEN COMMENTS:

- a. Agenda Items:
Dave Hockett, Bolton & Menk present for questions when addressing agenda item (a) under Old Business
- b. Non-Agenda Items:
Zach Leisinger, Brian Mensen and Brandon Franklin addressed council regarding concerns about mowing of properties and regulations for short-term rentals.

MAYORAL PROCLAMATION: Proclamation for the Five Seasons Stand Down Day was read by Mayor Sarazin.

MAYOR'S REPORT: Mayor Sarazin provided finalization details for generator grant, as well as brief updates on park project and outstanding nuisance.



COUNCIL COMMENTS:

Trumm – No comment.
Boesenberg – No comment.
West – No comment.
Soukup – No comment.
Myers – No comment.

WRITTEN REPORTS:

- a. Fire Department: Report submitted by Chief TJ West. James Svoboda presented quotes for fire truck maintenance and repairs. Updates included upcoming Simulation in Motion-Iowa (SIM-IA) training, receiving Unity Point award to purchase new AEDs and requesting warning signs to alert fire department traffic.
- b. Public Works: Report submitted by Mack Kleitsch. Provided Well 2 test results.
- c. City Clerk/Treasury: Report submitted by Vikki Kula. No additional updates.

CONSENT AGENDA:

- a. Minutes from July 10, 2025, Council Meeting
- b. Claims

CITY OF ALBURNETT

CLAIMS REPORT: 07/11/25 - 08/14/25

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 178.25
ALLIANT ENERGY	UTILITIES	\$ 3,267.34
CINTAS	AED CONTRACT	\$ 378.00
CLERKBOOKS, INC.	SUPPORT HOURS	\$ 3,400.00
D & K PRODUCTS	HERBICIDE	\$ 445.00
DIAMOND VOGEL	ROAD PAINT	\$ 1,031.90
ESRI	ANNUAL SUBSCRIPTION	\$ 1,100.00
FERGUSON WATERWORKS	SOFTWARE RENEWAL	\$ 1,847.56
FIRESERVICE MGMT LTD.	BUNKER PANT REPAIRS	\$ 601.25
GAZETTE	LEGAL NOTICES	\$ 247.32
GORDON FLESCH	PRINTER LEASE_8/15/25-9/14/25	\$ 136.12
HAWKINS	CHLORINE CYLINDERS	\$ 30.00
HEIMAN FIRE EQUIPMENT	ADAPTER	\$ 488.95
HR GREEN	GIS MAPPING	\$ 1,501.00
IOWA DNR	ANNUAL NPDES PERMIT	\$ 211.50
IOWA DOR	WET/PAYROLL WH/SALES TAX	\$ 1,016.84
IOWA ONE CALL	ADMIN FEES	\$ 18.90



KENE SHOOP	AFFIDAVIT OPERATOR	\$	1,000.00
LEC	WELL HOUSE COMMUNICATIONS/MTHLY PLAN (3 MOS)	\$	460.20
MED COMPASS	FF PHYSICALS	\$	4,020.00
MENARDS	SUPPLIES	\$	127.50
MICROBAC	WATER TESTING	\$	307.25
MSA	ENG SERVICES - LONGWORTH	\$	2,832.37
NEIGHBOR INSURANCE	PROPERTY INS RENEWAL	\$	42,969.00
QUALITY FLOW SYSTEMS	LIFT STATION SERVICE	\$	660.00
US CELLULAR	CELLPHONES/PAD	\$	115.46
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$	93.10
VIKKI KULA	MILEAGE REIMBURSEMENT	\$	82.04
VISA	TRAINING/TECH/EQUIPMENT	\$	675.21
WELLMARK BC/BS OF IOWA	HEALTH/DENTAL PREMIUMS	\$	1,891.56
WEX BANK	FUEL CARD	\$	555.24

Accounts Payable Total	\$	71,688.86
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Total Payroll Paid		\$9,203.67
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***** REPORT TOTAL *****	\$	80,892.53
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GENERAL	\$16,274.09
ROAD USE	\$7,033.94
FIRE/COMMUNITY GF	\$21,787.22
WATER	\$10,584.70
SEWER	\$7,048.13
STORM WATER	\$8,960.78
DEBT SERVICE	\$0.00
TIFF/LMI	\$0.00
CAPITAL PROJECTS	\$0.00

*****FUNDS TOTAL*****	\$80,892.53
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******* REVENUES *******

GENERAL	\$6,928.89
ROAD USE	\$7,374.00
EMPLOYEE BENEFITS	\$36.22
L.O.O.S.T.	\$12,310.48
FIRE/COMMUNITY GF	\$6,041.20
WATER	\$17,740.03
SEWER	\$6,836.91
STORM WATER	\$705.00
DEBT SERVICE	\$89.72
TIFF/LMI	\$0.00



CAPITAL PROJECTS

\$0.00

*****FUNDS TOTAL*****

\$58,062.45

Motion to approve the consent agenda. Moved by Myers, second by Boesenberg. All Ayes (5). Motion carried.

NEW BUSINESS:

- a. QUOTE FOR MAIN LIFT STATION BACKUP FLOATS: Motion to approve quote from Hawkeye Electric in the amount of \$2,377.81. Moved by Soukup, second by West. All Ayes (5). Motion carried.
- b. QUOTE FOR MAIN LIFT STATION PUMP #2 MAINTENANCE: Motion to approve quote from Quality Flow Systems in the amount of \$4,080.00. Moved by Myers, second by Soukup. All Ayes (5). Motion carried.
- c. RESOLUTION 08-2025-01 APPROVING ANNUAL RENEWAL RATES WITH EMC INSURANCE: Motion to approve Resolution 08-2025-01. Moved by Myers, second by Boesenberg. All Ayes (5). Motion carried.
- d. RESOLUTION 08-2025-02 AMENDING THE CHARGES FOR CITY SERVICES AND NUISANCE ABATEMENT FOR THE CITY OF ALBURNETT: Motion to approve Resolution 08-2025-02. Moved by Soukup, second by West. All Ayes (5). Motion carried.
- e. RESOLUTION 08-2025-03 AUTHORIZING APPLICATION FOR FUNDING FOR THE ALBURNETT CITY PARK PROJECT TO THE IOWA DNR REAP CITY PARKS AND OPEN SPACES GRANT PROGRAM: Motion to approve Resolution 08-2025-03. Moved by Trumm, second by Myers. All Ayes (5). Motion carried.
- f. ORDINANCE 08-2025-01 AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF ALBURNETT, IOWA, RELATING ACCESSORY BUILDINGS IN RESIDENTIAL DISTRICTS – FIRST READING: Motion to approve first reading of Ordinance 08-2025-01. Moved by Soukup, second by Trumm. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. Motion carried.

OLD BUSINESS:

- a. RESOLUTION 08-2025-04 APPROVING AND AWARDED COMPREHENSIVE PLAN SERVICES FOR THE CITY OF ALBURNETT: Motion to approve resolution 08-2025-04 with the proposal submitted by Bolton & Menk for \$49,067. Moved by Boesenberg, second by Trumm. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. Motion carried.
- b. DISCUSSION AND POSSIBLE ACTION REGARDING WATER DRAINAGE ISSUE ON LONGWORTH AVENUE: Motion to put water drainage issue on Longworth Avenue



out for bid. Moved by Myers, second by Boesenberg. Ayes (3). Soukup and West abstained. Motion carried.

FINAL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

West – No comment.

Myers – Congratulated Mack on passing Water Distribution exam.

The next regular City Council Meeting will be held on September 11, 2025, at 7:00 PM.

Motion to adjourn. Moved by Soukup, second by West. All Ayes (5). Motion carried. Meeting adjourned at 8:32 pm.

City Clerk

The CITY OF ALBURNETT is accepting quotes for new overhead doors and openers at City Hall.

Quotes need to be received before 5:00 pm on Monday, September 8, 2025, by the City of Alburnett, PO Box 326, Alburnett, IA, 52202 or emailed to cityclerk@alburnettia.org. More information is available by contacting City Hall.
