



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for December 12, 2024, at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, December 12, 2024, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Myers, second by Boesenberg. All Ayes (5). Motion carried.

PUBLIC HEARING FOR AMENDMENT TO CITY OF ALBURNETT FY25 BUDGET: Motion to open the public hearing at 7:02 pm. Moved by Soukup, second by Trumm. All Ayes (5). Motion carried. Mayor Sarazin verified proof of publication and provided an overview of the budget amendment. There were no comments or correspondence from the public. Motion to close the public hearing. Moved by Trumm, second by Boesenberg. All Ayes (5). Motion carried. Public hearing closed at 7:04 pm.

SHERIFF'S REPORT: Sheriff present. 11 calls for service. 43 hours met.

CITIZEN COMMENTS:

a. Agenda Items:

None

b. Non-Agenda Items:

Missy Stoll addressed the Council regarding encroachment in City right-of-way.

MAYOR'S REPORT: Mayor Sarazin provided information on recent power outages and backup generator failures, thanked the Fire Department for all their time and effort, and updated on the status of the generator project. Recognized the retirement of Chief Hoover and election of new Chief, TJ West.

COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.



West – No comment.

Myers – No comment.

WRITTEN REPORTS:

- a. Fire Department: EMS Captain Kuehl was present. Provided an update on department training, retirement of Chief Hoover and election of his replacement as chief, TJ West. Noted concern of a trip hazard from concrete settling, recommended checking with contractors for correction.
- b. Public Works – No additional discussion.
- c. City Clerk – No additional discussion.
- d. City Admin – No additional discussion.

CONSENT AGENDA:

- a. Minutes from November 14th, 2024, Council Meeting
- b. Claims

CITY OF ALBURNETT
CLAIMS REPORT: 11/15/24 - 12/12/24

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 178.25
ALLIANT ENERGY	UTILITIES	\$ 2,811.03
CENTER POINT LIBRARY	4Q24 CONTRACT PYMT	\$ 2,625.00
CINTAS	AED CONTRACT	\$ 378.00
DAKOTA SUPPLY GROUP (DSG)	PLOW BLADES/BOLT KIT	\$ 745.00
FIRE SERVICE TRAINING BUREAU	HMAO WRITTEN/PRACTICAL - N. HAMILTON & A. MCGRA	\$ 100.00
GAZETTE	FY24 AFR_FY25 BUDGET AMEND PHN_11/14/24 MTG MI	\$ 262.59
GORDON FLESCH	PRINTER LEASE _12/15/24-1/14/25	\$ 133.49
HANDLEY DIRT WORK	HYDRANT REPLACEMENT	\$ 4,754.20
HAWKINS	CHOLRINE CYLINDERS	\$ 1,100.15
HAWKEYE ELECTRICAL	ANNUAL GENERATOR MAINTENANCE	\$ 858.33
HAWKEYE FIRE & SAFETY	DRY CHEMICAL EXTINGUISHER	\$ 208.00
HEIMAN FIRE EQUIPMENT	HOSE STRAPS	\$ 584.37
IOWA DOR	WATER EXCISE TAX - JULY/AUG_WH BALANCE	\$ 986.87
IOWA ONE CALL	ADMIN - EMAILS	\$ 16.20
IPERS	NOVEMBER WAGES	\$ 2,405.16
JOHN DEERE FINANCIAL (THEISENS CHG)	WINTER EQUIP PREP SUPPLIES	\$ 101.53
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KIRKWOOD COMMUNITY COLLEGE	BLS PROVIDER - 3 FD MEMBERS	\$ 27.00
LEC	WELL HOUSE COMMUNICATIONS/MTHLY PLAN	\$ 153.40
MENARDS	SHOP SUPPLIES/STORAGE CABINET	\$ 111.21
MICROBAC	WATER TESTING	\$ 42.50
NEIGHBOR INSURANCE	MISC EQUIP ENDORSEMENT	\$ 31.00
NETWORK COMPUTER SOLUTIONS	NEW EE SETUP	\$ 262.50
STEVE'S HVAC & ELECTRICAL INC.	NEW GARAGE HEATER	\$ 3,506.72
SVOBODA EQUIPMENT REPAIR LLC	FIRE APPARATUS #135 REPAIR	\$ 473.80
TRI-CITY ELECTRIC COMPANY	REPLACE LT & ADD REMOTE PUMP CONTROL	\$ 1,887.00
UMB BANK	06/01/24-11/30/24 AGENT FEE	\$ 250.00



US TREASURY	4Q24 DEPOSIT - NOV PYMT	\$ 2,861.56
US CELLULAR	CELLPHONES/PAD	\$ 161.01
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 86.79
VISA	STAFF DEVELOPMENT/SUPPLIES	\$ 802.86
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,692.53
WEX BANK	FUEL CARD MONTHLY	\$ 573.81

Total Paid on 12/12/2024

Accounts Payable Total		\$ 33,171.86
Total Payroll Paid		\$9,007.34
***** REPORT TOTAL *****		\$ 42,179.20
GENERAL	\$13,257.11	
ROAD USE	\$3,699.79	
FIRE/COMMUNITY GF	\$2,226.31	
WATER	\$9,570.81	
SEWER	\$4,417.84	
STORM WATER	\$0.00	
DEBT SERVICE	\$0.00	
TIFF/LMI	\$0.00	
*****FUNDS TOTAL*****		\$42,179.20

Motion to approve consent agenda. Moved by Boesenberg, second by Trumm. All Ayes (5).
Motion carried.

NEW BUSINESS:

- a. Resolution 2024-47: Resolution Adopting Budget Amendment for Fiscal Year 2025

Motion to approve Resolution 2024-47 adopting budget amendment for Fiscal Year 2025 in the amount of \$80,520. Moved by Soukup, second by Trumm. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. There were no Nay votes. Motion carried.

- b. Resolution 2024-48: Authorizing the Renewal of a Certificate of Deposit

Motion to approve Resolution 2024-48 authorizing renewal of a Certificate of Deposit. Moved by Myers, second by Soukup. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. There were no Nay votes. Motion carried.

- c. Set dates for FY26 Budget Workshops

Motion to approve FY26 budget workshop dates on January 14, 2025, at 6 PM and January 27, 2025, at 6 PM. Moved by Trumm, seconded by Boesenberg. All Ayes (5). Motion carried.



d. Resolution 2024-49: Linn County Sheriff's Office FY26 Contract for Law Enforcement Services

Motion to approve Resolution 2024-49 approving the contract with the Linn County Sheriff's Office for 10 hours per week at \$45 per hour. Moved by Trumm, second by Meyers. All Ayes (5). Motion carried.

e. Discussion and possible action on 90 day goals for City Administrator

Motion to approve 90 day goals for City Administrator. Moved by Soukup, second by Trumm. All Ayes (5). Motion carried.

OLD BUSINESS:

a. Park Project Update.

Discussion occurred; no action taken.

FINAL COMMENTS/DISCUSSION:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

West – No comment.

Myers – No comment.

The next regular City Council Meeting will be held on January 9, 2025 at 7:00 PM.

Motion to adjourn. Moved by Boesenberg, second by West. All Ayes (5). Motion carried.

Meeting adjourned at 7:45 PM.
