



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, February 13, 2025, at 7:00 P.M. at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, February 13, 2025, at 7:00 P.M. at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 P.M.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West were present. Chris Myers arrived at 7:03 PM.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Boesenberg, seconded by West. All Ayes (5). Motion carried.

SHERIFF'S REPORT: Sheriff's Deputy present. 34 calls for service. 43 hours met.

CITIZEN COMMENTS:

- a. Agenda Items:
None
- b. Non-Agenda Items:
None

MAYOR'S REPORT: Mayor Sarazin commended Public Works Department for snow removal efforts. Discussion of 3DE case study opportunity for students. Update on nuisance violations: One resolved, and a court ruling was obtained for the second.

COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – Thanked Public Works for their snow removal work on the streets.

Soukup – No comment.

West – No comment.

Myers – No comment.

WRITTEN REPORTS:

- a. Fire Department: EMS Captain Kuehl and Fire Chief West were present. Storm Spotters Training. Open to the public. 3/22/25 12-3pm, Faith Life Church.
- b. City Administrator: No additional discussion.



- c. Public Works – No additional discussion.
- d. City Clerk – No additional discussion.
- e. Treasury – No additional discussion.

CONSENT AGENDA:

- a. Minutes from January 9th Council Meeting
- b. Claims

CITY OF ALBURNETT

CLAIMS REPORT: 01/10/25-02/13/25

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 178.25
AIRGAS	ARGON FOR WELDER	\$ 162.31
ALLIANT ENERGY	UTILITIES	\$ 4,354.62
BRENDA LEACH	REIMBURSEMENT OF ICE PACKS	\$ 18.28
CINTAS	AED CONTRACT	\$ 378.00
CITY OF CENTER POINT	MAIN LIFT STATION CLEANOUT	\$ 250.00
FUTURE LINE	PLOW PARTS	\$ 40.98
GAZETTE	12/12/24 Mtg.1/9/25 Mtg.1/14 & 1/27/25 Bdgt Wkshp	\$ 382.31
GORDON FLESCH	PRINTER LEASE _02/15/25-03/14/25	\$ 132.12
HANDLEY DIRT WORK	HAULING OF SAND/SALT FROM VENDOR	\$ 522.50
HAWKEYE ELECTRICAL	LIFT STATION BATTERY BACKUPS/PUMP #1 BREAKER	\$ 577.50
HAWKINS	CHLORINE CYLINDERS	\$ 20.00
IOWA DOR	WET/PAYROLL WH/SALES TAX	\$ 2,316.09
IOWA DIESEL REPAIR	EMERGENCY F550 REPAIRS	\$ 4,638.69
IOWA ONE CALL	EMAIL FEES	\$ 2.70
IOWA PRISON INDUSTRIES	CITY ADMIN BUSINESS CARDS/SIGNS/POSTS	\$ 1,041.60
IPERS	JANUARY WAGES	\$ 2,047.94
JOHN DEERE FINANCIAL (THEISENS CHG)	SHOP SUPPLIES	\$ 261.93
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KIRKWOOD COMMUNITY COLLEGE	2023/2023 EMS CEH AGREEMENT	\$ 400.00
LINN COUNTY CLERK OF COURT	COURT COSTS	\$ 60.00
LINN COUNTY FIRE CHIEF'S ASSN.	2025 ASSN. DUES	\$ 25.00
LINN COUNTY SHERIFF	PATROL SERVICES - 3QFY25	\$ 5,460.00
MENARDS	SHOP SUPPLIES	\$ 258.81
MICROBAC	WATER TESTING	\$ 249.00
MIDWAY OUTDOOR EQUIPMENT	AIR FILTER	\$ 28.91
NORTHEAST IOWA REGIONAL LEAGUE	ANNUAL DUES	\$ 10.00
NORTHWAY WELL & PUMP CO.	WELL #2 REPAIRS	\$ 67,335.00
PRAEGITZER DESIGNS	PATIENT FORMS	\$ 340.00
SIMMONS PERRINE MOYER BERGMAN	COUNSEL BILLED THRU 12/31/2024	\$ 97.00
US TREASURY	1Q25 DEPOSIT_JAN PYMT	\$ 2,466.55
USA BLUEBOOK	CHLORINE REAGENT	\$ 123.54



US CELLULAR	CELLPHONES/PAD	\$	156.80
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$	92.39
VIKKI KULA	MILEAGE REIMBURSEMENT	\$	71.54
VISA	OFFICE SUPPLIES/TAX FILINGS/FD	\$	2,499.00
WELLMARK BC/BS OF IOWA	SUPPLIES/TRAINING	\$	3,916.81
WEX BANK	HEALTH/DENTAL PREMIUMS	\$	259.59
ZIPPY'S	FUEL CARD MONTHLY	\$	2,870.56
	SALT FOR ROADS	\$	

Total Paid on 02/13/2025

Accounts Payable Total	\$ 106,046.32
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Total Payroll Paid	\$ 10,315.01
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***** REPORT TOTAL *****	\$ 116,361.33
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GENERAL	\$15,157.07
ROAD USE	\$12,483.59
FIRE/COMMUNITY GF	\$2,533.08
WATER	\$71,940.96
SEWER	\$3,931.62
STORM WATER	\$0.00
DEBT SERVICE	\$0.00
TIFF/LMI	\$0.00

*****FUNDS TOTAL*****	\$ 116,361.33
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Motion to approve the consent agenda. Moved by Myers, seconded by Soukup. All Ayes (5).
Motion carried.

NEW BUSINESS:

a. CLOSED SESSION PURSUANT TO IOWA CODE SECTION 21.5(1)(C) TO DISCUSS STRATEGY WITH COUNSEL IN MATTERS THAT ARE PRESENTLY IN LITIGATION OR WHERE LITIGATION IS IMMINENT WHERE ITS DISCLOSURE WOULD BE LIKELY TO PREJUDICE OR DISADVANTAGE THE POSITION OF THE GOVERNMENTAL BODY IN THAT LITIGATION: The City's legal counsel, Holly Corkery, entered legal opinion after reviewing the subject matter and has determined that a closed session is appropriate. Motion to enter into closed session. Moved by Soukup, seconded by Boesenberg. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. There were no Nay votes. Motion carried. Council entered closed session at 7:18 PM.

Motion to close the closed session at 7:36 PM. Moved by Boesenberg, seconded by Trumm. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. There were no Nay votes. Motion carried.



Motion to approve the proposed settlement agreement resolving all issues in the threatened litigation against the City by Chris Shelby, recommended by the City's Insurance Carrier, to avoid the costs, expenses, attorney fees and risks of litigation and not because there was any wrongdoing on the part of the City or its employees which alleged wrongdoing will be expressly denied in the settlement documents. Moved by Soukup, seconded by Myers. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. There were no Nay votes. Motion carried.

b. Set date for FY26 Budget Workshop week of Feb. 24, 2025

Motion to set the budget workshop for Monday February 24, 2025, at 6:00 PM. Moved by Soukup, seconded by Trumm. All Ayes (5). Motion carried.

c. Resolution 02-2025-01: Fire Extinguisher Inspection and Maintenance Contract

Motion to approve Resolution 02-2025-01 awarding the annual Fire Extinguisher Inspection and Maintenance Contract to Hawkeye Fire & Safety in the amount of \$156.25. Moved by Myers, seconded by Boesenberg. All Ayes (5). Motion carried.

d. Planning & Zoning Commission Appointment

Motion to approve reappointment of Jim Carver to the Planning and Zoning Commission for a five-year term. Moved by Soukup, seconded by West. All Ayes (5). Motion carried.

e. Board of Adjustments Appointment

Motion to approve the reappointment of Kristina Smith to the Board of Adjustments for a five-year term. Moved by Boesenberg, seconded by Trumm. All Ayes (5). Motion carried.

f. Discussion and possible action regarding Fire Department annual testing required for physicals.

Motion to approve the quote from Mobile Health Services for annual Fire Department physicals in the amount of \$5,020. Moved by Soukup, seconded by Trumm. All Ayes (5). Motion carried.

g. Discussion and possible action regarding Group Accidental Death & Dismemberment Policy for Fire Department

Motion to approve purchase of Accidental Death and Dismemberment insurance through True North via the League of Cities, in the amount of \$292.60. Moved by Trumm, seconded by Boesenberg. All Ayes (5). Motion carried.



OLD BUSINESS:

a. Discussion and possible action regarding renewal of Sheep Grazing Agreement.
Discussion occurred; no action was taken.

b. Park Project Update:
Updated design renderings and price estimates were reviewed.

FINAL COMMENTS/DISCUSSION:

Myers – No comment.
West – No comment.
Soukup – No comment.
Boesenberg – No comment.
Trumm – Likes to see the park project making progress.

The next regular City Council Meeting will be held on March 13, 2025, at 7:00 PM.

Motion to adjourn. Moved by West, seconded by Soukup. All Ayes (5). Motion carried. Meeting adjourned at 8:24 PM.

The CITY OF ALBURNETT is accepting quotes for the following:

Annual Sanitary Sewer Inspection and Maintenance Contract

Fire Engine 136 tank valve repair; Waterous pump certified.

Quotes need to be received before 4 PM on Tuesday March 11, 2025, by the City of Alburnett, PO Box 326, 120 N Main Ave, Alburnett, Iowa 52202 or emailed to cityadmin@alburnettia.org. More information is available by contacting City Hall at (319) 842-2692.