



## NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, January 9, 2025, at 7:00 P.M. at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, January 9, 2025, at 7:00 P.M. at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 P.M.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

**APPROVAL OF AGENDA:** Mayor Sarazin called for a motion to approve the agenda. Moved by Soukup, second by Myers. All Ayes (5). Motion carried.

**SHERIFF'S REPORT:** Sheriff was not present. 19 calls for service. 43 hours met.

### CITIZEN COMMENTS:

- a. Agenda Items:  
None
- b. Non-Agenda Items:  
None

**MAYOR'S REPORT:** Mayor Sarazin wished everyone a Happy New Year. Confirmed dates of upcoming budget workshops. Advised there will be new member appointments to the Board of Adjustments and Planning and Zoning committee on the February agenda. Gave update on nuisance issues; Mayor Sarazin to verify clean-up has been completed on one and the other is in litigation with the next hearing on Jan. 27, 2025.

### COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

West – No comment.

Myers – No comment.



**WRITTEN REPORTS:**

- a. Fire Department: EMS Captain Kuehl was present. Gave an update on the Cadet Program.
- b. City Administrator: No additional discussion.
- c. Public Works – No additional discussion.
- d. City Clerk – No additional discussion.
- e. Treasury – No additional discussion.

**CONSENT AGENDA:**

- a. Minutes from December 12th Council Meeting
- b. Claims

**CITY OF ALBURNETT**

*CLAIMS REPORT: 12/13/24 - 1/9/25*

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 178.25
AGVANTAGE FS	GENERATOR LP TANK FILL	\$ 850.98
ALLIANT ENERGY	UTILITIES	\$ 4,223.10
CINTAS	AED CONTRACT	\$ 378.00
DAKOTA SUPPLY GROUP (DSG)	PLOW BLADE GUARDS	\$ 450.00
DAVE'S SERVICE	BOOM TRUCK RENTAL	\$ 150.00
D.E.W. PLUMBING	STATION DRINKING FOUNTAIN REPAIR	\$ 161.43
EMC INSURANCE	LINEBACKER DEDUCTIBLE	\$ 2,500.00
GAZETTE	10/29 & 11/14/24 MTG MIN_SNOW/ICE NOTICE	\$ 293.38
GORDON FLESCH	PRINTER LEASE _01/15/25-02/14/25	\$ 132.12
HAWKINS	CHLORINE CYLINDERS	\$ 20.00
HAWKEYE ELECTRICAL	MAIN ST LIGHT REPAIR	\$ 570.47
IOWA DOR	WATER EXCISE TAX	\$ 1,001.15
IPERS	DECEMBER WAGES MINUS CREDIT	\$ 1,795.56
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
LEC	WELL HOUSE COMMUNICATIONS/MTHLY PLAN	\$ 153.40
MENARDS	SHOP SUPPLIES	\$ 88.82
MICROBAC	WATER TESTING	\$ 152.00
MIDWAY OUTDOOR EQUIPMENT	PARTS FOR TRASH PUMPS/GENERATOR	\$ 128.39
QUICKBOOKS (INTUIT)	ANNUAL SUBSCRIPTION RENEWAL	\$ 2,397.66
SIMMONS PERRINE MOYER BERGMAN	COUNSEL BILLED THRU 11/30/2024	\$ 1,073.00
US TREASURY	4Q24 DEPOSIT - OCT PYMT_FINAL 4Q PYMT	\$ 3,815.68
US CELLULAR	CELLPHONES/PAD	\$ 55.81
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 87.47
VISA		\$ 195.21
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,692.53
WEX BANK	FUEL CARD MONTHLY	\$ 293.77



Total Paid on 01/09/2025

<b>Accounts Payable Total</b>		<b>\$ 24,838.18</b>
Total Payroll Paid		\$ 10,089.51
<b>***** REPORT TOTAL *****</b>		<b>\$ 34,927.69</b>
GENERAL	\$11,304.46	
ROAD USE	\$3,962.97	
FIRE/COMMUNITY GF	\$1,592.44	
WATER	\$4,127.38	
SEWER	\$3,850.93	
STORM WATER	\$0.00	
DEBT SERVICE	\$0.00	
TIFF/LMI	\$0.00	
<b>*****FUNDS TOTAL*****</b>		<b>\$34,927.69</b>

Motion to approve consent agenda. Moved by Trumm, second by Boesenberg. All Ayes (5).  
 Motion carried.

NEW BUSINESS:

a. Encroachment Permit Application – B & L Ag Repair LLC

Motion to approve a temporary Encroachment Permit for B & L Ag to utilize the City right of way north of 212 S. Main Avenue, as a driveway access point for their property, with the conditions that it will be used for access only, no storage and the City retains the right to utilize the property for snow removal, if needed, with an expiration date of May 30<sup>th</sup>. Moved by Trumm, seconded by Boesenberg. All Ayes (5). Motion carried.

Motion to approve mayor to contact our legal counsel and work on a contract to supersede this encroachment permit, as needed. Moved by Trumm, seconded by Boesenberg. All Ayes (5). Motion carried.

b. Appointment of City Clerk

Motion to approve Vikki Kula as Alburnett City Clerk. Moved by Myers, seconded by Trumm. All Ayes (5). Motion carried.

c. Approval of Fire Chief

Motion to approve TJ West as Fire Chief for the City of Alburnett Volunteer Fire Department. Moved by Boesenberg, seconded by Soukup. Ayes (4). West abstained. Motion carried.



d. Resolution 01-2025-01: Approving Tax Increment Financing (TIF) Indebtedness Certification

Motion to approve Resolution 01-2025-01 Approving Tax Increment Financing (TIF) Indebtedness Certification. Moved by West, seconded by Trumm. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West, and Myers. There were no Nay votes. Motion carried.

e. Resolution 01-2025-02: Setting official publication as The Gazette

Motion to approve Resolution 01-2025-02 setting the official publication as The Gazette for the City of Alburnett public notices. Moved by Boesenberg, seconded by Soukup. All Ayes (5). Motion carried.

f. Resolution 01-2025-03: Setting Official Depository as Farmers State Bank

Motion to approve Resolution 01-2025-03 setting the official depository for the City of Alburnett as Farmers State Bank. Moved by Myers, seconded by West. Roll call votes of Aye were Myers, West, Soukup, Boesenberg, and Trumm. There were no Nay votes. Motion carried.

g. Set Date for FY26 Property Tax Levy Public Hearing for March 31, 2025, at 6:00 P.M.

Motion to set date for FY26 Property Tax Levy Public Hearing for March 31, 2025. Moved by Soukup, seconded by Trumm. All Ayes (5). Motion carried.

h. Discussion and possible action on technology update for council meeting recordings.

Motion to approve purchase of one Owl video recording device for \$1049.00. Moved by Trumm, seconded by Myers. All Ayes (5). Motion carried.

i. Discussion and possible action regarding renewal of Sheep Grazing Agreement

Motion to table until February meeting. Moved by Trumm, seconded by Boesenberg. All Ayes (5). Motion carried.

OLD BUSINESS:

a. Park Project Update

Met with HR Green on January 8, 2025, for Park Project kick-off meeting. Tentative project timeline established.



FINAL COMMENTS/DISCUSSION:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

West – No comment.

Myers – Likes the new numbering format of resolutions.

Confirm Date and Time of Next Meeting: January 14, 2025, at 6:00 P.M. – Budget Workshop

The next regular City Council Meeting will be held on February 13, 2025, at 7:00 P.M.

Motion to adjourn. Moved by Myers, second by West. All Ayes (5). Motion carried. Meeting adjourned at 8:21 P.M.

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