



## NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, July 11, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, July 11, 2024 at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

**APPROVAL OF AGENDA:** Mayor Sarazin called for a motion to approve the agenda. Moved by Myers, second by Boesenberg. All Ayes (5). Motion carried.

**PUBLIC HEARING FOR AMENDMENT TO CITY OF ALBURNETT ZONING MAP:** Motion to open the public hearing at 7:01 pm. Moved by West, second by Soukup. All Ayes (5). Motion carried. Mayor Sarazin verified proof of publication and provided an overview of the zoning request. There were no comments or correspondence from the public. Motion to close the public hearing. Moved by Boesenberg, second by Myers. All Ayes (5). Motion carried. Public hearing closed at 7:02 pm.

**SHERIFF'S REPORT:** Sheriff not present. 4 calls for service. 43 hours met. Mayor Sarazin to follow-up regarding enforcement of engine break ordinance.

### CITIZEN COMMENTS:

- a. Agenda Items:  
None
- b. Non-Agenda Items:  
Steve Graham addressed Council regarding trespassing on his property, fire department concerns, and Center Point ambulance response questions.

**MAYOR'S REPORT:** Mayor Sarazin welcomed Vikki Kula as new city clerk, provided an update on nuisance abatement, bids for generator at the fire station and wellhouse 3 will be accepted for award at the August meeting, and announced the award of the Wellmark 3-Point Play grant in the amount of \$16,580.

### COUNCIL COMMENTS:

Trumm – Golf carts and young kids driving is becoming a problem. Asked Mayor Sarazin to follow-up with the Sheriff.



Boesenberg – No comment

Soukup – No comment

West – No comment

Myers – No comment.

#### WRITTEN REPORTS:

- a. Fire Department: Chief Hoover present. Continuing to work with City staff on procurement and purchasing policies. Gathering information to apply for the Fire House Subs grant.
- b. Public Works – Started off-season discharge of lagoons. Got posts for lighted crosswalk signs and will start install. Discussed well pump maintenance.
- c. City Clerk – No additional discussion.
- d. Treasury – Reviewed Treasures report through year-end FY24 and Profit and Loss Report.

#### CONSENT AGENDA:

- a. Minutes from June 13th Council Meeting
- b. Claims



**CITY OF ALBURNETT**

CLAIMS REPORT: 6/14/24-7/11/24

VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 163.53
ALLIANT ENERGY	UTILITIES	\$ 2,557.64
BANACOM	REPLACE GRAPHICS ON SUBURBAN DOOR	\$ 525.72
BILLION AUTO	SUBURBAN REPAIRS	\$ 4,851.75
CINTAS	AED CONTRACT	\$ 404.46
CLERKBOOKS	VOUCHER CHECK REORDER	\$ 205.89
COTTON GALLERY	NEW WORK SHIRTS FOR MACK	\$ 138.00
D & K PRODUCTS	HERBICIDE	\$ 445.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 1,302.00
FIRE SERVICE TRAINING BUREAU	CERT FEES: HAZMAT & FF1 FOR J. LEACH	\$ 100.00
GAZETTE	MINUTES 6/13/24	\$ 216.49
GORDON FLESCH	PRINTING	\$ 132.12
HAWKINS	CHEMICALS	\$ 40.00
HR GREEN	PARK CONCEPT STUDY	\$ 6,645.75
IOWA DNR	ANNUAL WATER SUPPLY FEE	\$ 75.56
IOWA DOR	Q2 WITHHOLDING	\$ 844.58
IOWA LEAGUE OF CITIES	YEARLY MEMBER DUES	\$ 786.00
IPERS	IPERS RETIREMENT	\$ 609.26
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
LINN COUNTY CLERK OF COURT	COURT FEES SWALLOW/B&L AG	\$ 120.00
LINN COUNTY PLANNING & DEV	RENTAL INSPECTION/PROP MAINT FEES	\$ 178.58
LINN COUNTY SHERIFF	4QT SERVICES	\$ 5,160.00
MENARDS	SHOP SUPPLIES	\$ 104.58
MICROBAC	WATER TESTING	\$ 17.50
NUTRIEN AG SOLUTIONS	DUST CONTROL AT SHOP	\$ 575.03
QUALITY FLOW SYSTEMS	SEWER LIFT ANNUAL SERVICE CHECK	\$ 800.00
RACOM	RADIOS/LIGHTS/SIRENS NEW EMT VEHICLE (23ORD0223)	\$ 17,809.01
SIMMONS PERRINE MOYER BERGMAN	COUNSEL FOR CITY OF ALBURNETT	\$ 869.50
TREASURER STATE OF IOWA	IOWA WITHHOLDING	\$ 48.50
UMB	AGENT FEE	\$ 250.00
USA BLUEBOOK	CHLORINE REAGENT FOR WATER TESTING	\$ 372.24
US CELLULAR	CELLPHONES/PAD	\$ 227.04
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 83.16
VISA	TECH/NEW EE	\$ 66.62
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,530.45
WET	WET	\$ 1,056.89
WEX BANK	FUEL CARD MONTHLY	\$ 401.86
WORK WELL SOLUTIONS	NEW EE DRUG TEST - KULA	\$ 75.00
Total Paid on 07/11/2024		
<b>Accounts Payable Total</b>		<b>\$ 51,789.71</b>
Total Payroll Paid		\$5,867.34
<b>***** REPORT TOTAL *****</b>		<b>\$ 57,657.05</b>
GENERAL		\$15,119.79
ROAD USE		\$2,233.38
FIRE/COMMUNITY GF		\$28,901.07
WATER		\$3,356.62
SEWER		\$2,178.85
STORM WATER		\$0.00
DEBT SERVICE		\$0.00
TIFF/LMI		\$0.00
<b>*****FUNDS TOTAL *****</b>		<b>\$57,657.05</b>

Motion to approve consent agenda. Moved by Soukup, second by Myers. All Ayes (5). Motion carried.



## NEW BUSINESS:

### a. Special Event Permit: August 24, 2024

Motion to approve the Special Event Permit request by Nancy Fuller for Kyle's Mile Benefit on August 24<sup>th</sup> from 11:00 AM- 12:00 PM. Moved by Myers. second by Boesenberg. All Ayes (5). Motion carried.

### b. Resolution 2024-22: Corporate Bank Authorization

Motion to approve Resolution 2024-22 establishing the corporate bank authorization. Moved by Boesenberg, second by Trumm. All Ayes (5). Motion carried.

### c. First Reading of Ordinance 2024-3: Amending the City of Alburnett Zoning Map

Motion to approve the first reading of Ordinance 2024-3 amending the City of Alburnett Zoning Map. Moved by West, second by Trumm. Roll call votes of Aye were Boesenberg, Myers, Soukup, Trumm, and West. There were no Nay votes. Motion carried.

### d. New Fire Department Member Applications

Motion to accept the new fire department member applications for Sydney Gaddis and Tyler Hansen by Soukup, second by Trumm. All Ayes (5). Motion carried.

### e. Fire Department Swimming Pool Filling Request – Update fee

Discussion occurred regarding the current fee schedule for Fire Department Swimming Pool Filling Requests. No action was taken.

### f. Resolution 2024-23: Approving Plat of Batchelder Farms Second Addition to Linn County

Motion to approve Resolution 2024-23: Approving Plat of Batchelder Farms Second Addition to Linn County. Moved by Trumm, second by Boesenberg. All Ayes (5). Motion carried.

### g. Lift Station pump replacement

Motion to purchase a new sump pump from Quality Flow Systems in the amount of \$12,980. Moved by Trumm, second by Soukup. All Ayes (5). Motion carried.

### h. GIS Contract renewal – HR Green



Motion to approve the GIS Contract renewal with HR Green for \$3,000 annual maintenance and up to \$2,000 for additional support. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

OLD BUSINESS:

None

FINAL COMMENTS/DISCUSSION:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

West – No comment.

Myers – No comment.

The next regular City Council Meeting will be held on August 8, 2024 at 7:00 PM.

Motion to adjourn. Moved by Boesenberg, second by West. All Ayes (5). Motion carried.  
Meeting adjourned at 8:07 PM.

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The CITY OF ALBURNETT is accepting bids for the following projects:

Fire hydrant replacement at the intersection of 1<sup>st</sup> Street and 2<sup>nd</sup> Avenue.

Stump grinding at the southwest corner of Howard Street and N Main Avenue.

Repair of two waste-water valves.

Diagnosis and repair of power steering and fuel pump leaks on Fire Engine 136.

Bids need to be received before 5 p.m. on August 6<sup>th</sup> by the City of Alburnett , PO Box 326, Alburnett IA 52202 or emailed to [publicworks@alburnettia.org](mailto:publicworks@alburnettia.org).