



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, June 12, 2025, at 7:00 pm at City Hall, 120 N Main Ave, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, June 12, 2025, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, and Chris Myers were present. TJ West was absent.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Soukup, second by Myers. All Ayes (4). Motion carried.

SHERIFF'S REPORT: Sheriff present. 27 calls for service. 43 hours met.

CITIZEN COMMENTS:

a. Agenda Items:

None

b. Non-Agenda Items:

Dustin Brown, 228 3rd Ave North, addressed Council on behalf of the Alburnett Community Diamond Club regarding the 2025 Benefit Day. Council requested completion of a special event application and insurance certificate naming the City as an additional insured.

MAYOR'S REPORT: Mayor Sarazin had no additional updates outside the agenda.

COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

Myers – No comment.

WRITTEN REPORTS:

- a. Fire Department: Report submitted by Chief TJ West. Updates included Firehouse Subs grant application and July 7 helicopter training. Preparations



underway for June 15 Car Show.

- b. Public Works: Report submitted by Mack Kleitsch. No additional updates. Generator for Well #3 and Fire Station is operational.
- c. City Clerk/Treasury: Report submitted by Vikki Kula. Profit and Loss reviewed. Noted ongoing analysis of water rates and year-end budget status.

CONSENT AGENDA:

- a. Minutes from May 8, 2025 Council Meeting
- b. Minutes from May 21, 2025 Special Meeting
- c. Claims

CITY OF ALBURNETT

CLAIMS REPORT: 05/09/25 - 06/12/25

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 178.25
AIDAN MCGRAW	REIMBURSEMENT	\$ 60.00
ALLIANT ENERGY	UTILITIES	\$ 2,718.32
BATTERIES PLUS	BATTERIES	\$ 142.74
BERGEN PLUMBING HEATING & COOLING	FIRE STATION HVAC REPAIR	\$ 1,308.45
CENTER POINT LIBRARY	2Q PYMT	\$ 2,625.00
CINTAS	AED CONTRACT	\$ 378.00
FARMERS STATE BANK	GO BOND PYMT	\$ 26,572.50
GAZETTE	LEGAL NOTICES	\$ 254.39
GORDON FLESCH	PRINTER LEASE_6/15/25-7/14/25	\$ 136.12
GRAINGER	FD GLOVES	\$ 621.30
HAWKINS	CHLORINE CYLINDERS	\$ 572.58
HR GREEN	GIS SERVICES	\$ 43.75
IOWA DOR	WET/PAYROLL WH/SALES TAX	\$ 943.64
IOWA FINANCE AUTHORITY	SRF LOAN PYMT	\$ 55,791.25
IOWA ONE CALL	ADMIN-EMAILS	\$ 19.80
IPERS	MAY WAGE REPORT	\$ 1,856.21
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KIRKWOOD COMMUNITY COLLEGE	K-12 HEARTSAVER	\$ 105.00
LEC	WELL HOUSE COMMUNICATIONS/MTHLY PLAN	\$ 153.40
MICROBAC	WATER TESTING	\$ 255.00
SIMMONS PERRINE MOYER BERGMAN	COUNSEL	\$ 855.50
UMB BANK	GO BOND PYMTS	\$ 127,867.50
US CELLULAR	CELLPHONES/PAD	\$ 156.83
US TREASURY	2Q25 - MAY PYMT	\$ 2,198.10
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 85.81
VIKKI KULA	OFFICE FURNITURE REIMBURSEMENT	\$ 40.00
WELLMARK BC/BS OF IOWA	HEALTH/DENTAL PREMIUMS	\$ 1,891.56
WEX BANK	FUEL CARD	\$ 637.43



Accounts Payable Total	\$ 230,468.43
Total Payroll Paid	\$5,775.75
***** REPORT TOTAL *****	\$ 236,244.18
GENERAL	\$35,420.47
ROAD USE	\$2,372.17
FIRE/COMMUNITY GF	\$2,872.77
WATER	\$60,224.76
SEWER	\$2,310.76
STORM WATER	\$0.00
DEBT SERVICE	\$127,267.50
TIFF/LMI	\$0.00
CAPITAL PROJECTS	\$0.00
*****FUNDS TOTAL*****	\$236,244.18

Motion to approve the consent agenda. Moved by Boesenberg, second by Trumm. All Ayes (4). Motion carried.

NEW BUSINESS:

- a. SET PUBLIC HEARING FOR ZONING ORDINANCE CHANGE: Motion to set public hearing for zoning ordinance change for July 10, 2025, at 7:00 PM. Moved by Myers, second by Trumm. All Ayes (4). Motion carried.
- b. CLERKBOOKS MIGRATION: Motion to move to the ClerkBooks Alpha Edition. Moved by Boesenberg, second by Trumm. All Ayes (4). Motion carried.
- c. BUDZZ CIGARETTE PERMIT RENEWAL: Motion to approve cigarette permit renewal for Budzz LLC. Moved by Myers, second by Soukup. All Ayes (4). Motion carried.
- d. ACCEPTING ACKNOWLEDGMENT/SETTLEMENT AGREEMENT: Motion to accept the acknowledgement and settlement agreement for first violation related to cigarette sales by Budzz LLC. Moved by Soukup, second by Boesenberg. All Ayes (4). Motion carried.
- e. RESOLUTION 06-2025-01 IOWA PUBLIC AGENCY INVESTMENT TRUST (IPAIT) RESOLUTION: Motion to approve Resolution 06-2025-01 authorizing approval of and participation in the joint powers agreement and declaration of trust for the Iowa Public Agency Investment Trust (IPAIT), authorizing investments through the Fixed Term Automated Investment Program and authorizing IPAIT to designate named depositories. Moved by Trumm, second by Myers. Roll call votes of Aye were Myers, Soukup, Trumm, and Boesenberg. Motion carried.
- f. RESOLUTION 06-2025-02 APPROVING FY26 EMPLOYEE WAGES FOR THE CITY OF ALBURNETT, IOWA: Motion to approve Resolution 06-2025-02 approving FY26 employee wages: \$28.00/hour for City Maintenance and \$26.00/hour



for City Clerk. Moved by Myers, second by Boesenberg. Roll call votes of Aye were Trumm, Boesenberg, Soukup, and Myers. Motion carried.

- g. RESOLUTION 06-2025-03 TERMINATING WASTEWATER SERVICES AGREEMENT WITH KENE SHOOP: Motion to approve Resolution 06-2025-03 terminating wastewater services agreement with Kene Shoop effective July 1, 2025. Moved by Soukup, second by Boesenberg. All Ayes (4). Motion carried.
- h. RESOLUTION 06-2025-04 ALLOWANCE OF CONSUMER FIREWORKS PURSUANT TO IOWA SENATE FILE 303 (SF303) PER CITY ORDINANCE 41.14: Motion to approve Resolution 06-2025-04 allowing fireworks discharge on July 3, July 4, and December 31 pursuant to SF303 and City Ordinance 41.14. Moved by Soukup, second by Trumm. All Ayes (4). Motion carried.
- i. RESOLUTION 06-2025-05 ADOPTING THE CITY OF ALBURNETT OPEN RECORDS POLICY: Motion to approve Resolution 06-2025-05 adopting the City of Alburnett Open Records Policy. Moved by Trumm, second by Myers. All Ayes (4). Motion carried.
- j. RESOLUTION 06-2025-06 APPROVING ENCROACHMENT AGREEMENT WITH B&L AG REPAIR LLC FOR USE OF RIGHT OF WAY ADJACENT TO 212 S MAIN AVENUE: Motion to approve Resolution 06-2025-06 approving the encroachment agreement with B&L Ag Repair LLC for use of right-of-way adjacent to 212 S Main Avenue. Moved by Trumm, second by Myers. All Ayes (4). Motion carried.

OLD BUSINESS:

- a. PARK PROJECT UPDATE: Discussion occurred; no action taken.
- b. CINTAS RUG SERVICE CONTRACT: Discussion occurred; no action taken.
- c. PERSONNEL COMMITTEE UPDATE: Discussion occurred; no action taken.

FINAL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

Myers – No comment.

The next regular City Council Meeting will be held on July 10, 2025, at 7:00 PM.

Motion to adjourn. Moved by Myers, second by Soukup. All Ayes (4). Motion carried.

Meeting adjourned at 8:49 PM.

City Clerk



The CITY OF ALBURNETT is accepting proposals for pavement grinding services on N. Main Avenue.

Proposals need to be received before 5:00 pm on Monday, July 7, 2025, by the City of Alburnett, PO Box 326, Alburnett, IA, 52202 or emailed to cityclerk@alburnettia.org. More information is available by contacting City Hall.