



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, June 13, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, June 13, 2024 at 7:00 pm at City Hall with Mayor Pro Tem Myers presiding. Myers called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

SHERIFF'S REPORT: Sheriff present. 24 calls for service. 43 hours met. Councilor Boesenberg provided an update on traffic detour due to car show on Saturday, June 15th.

APPROVAL OF AGENDA: Mayor Pro Tem Myers called for a motion to approve the agenda. Moved by Boesenberg, second by Soukup. All Ayes (5). Motion carried.

CITIZEN COMMENTS:

a. Agenda Items:

Mike Givens addressed Council regarding road closure and plans for Benefit Day.

b. Non-Agenda Items:

Cindy Golding addressed Council regarding recent legislation changes.

Brandy Zumbach Meisheid addressed Council regarding her campaign for Linn County Supervisor.

MAYOR'S REPORT: Mayor Sarazin provided a written report regarding FY25 budget certification, status of nuisance violations, hiring and staffing update, upcoming community and non-profit fundraising events.

COUNCIL COMMENTS:

Trumm – Provided a detailed update regarding hiring committee for the City Clerk position.

Boesenberg – No comment

Soukup – No comment

West – No comment

Myers – No comment.

WRITTEN REPORTS:



- a. Public Works – DNR unscheduled inspection of lagoon facility resulted in letter of non-compliance due long grass. Working with Eric Sloan on fulfillment of expectations in Grazing Agreement.
- b. Fire Department: Chief Hoover not present. No written report this month. Due to current Assistant Chief on extended medical leave, TJ West has been elected Assistant Chief. Mark Powell has been elected Fire Captain while Verna Kuehl remains EMS Captain. 131 (medical vehicle) is back in service following repairs.
- c. City Clerk – No report this month.
- d. Treasury – Reviewed Profit and Loss Report.

CONSENT AGENDA:

- a. Minutes from May 9th Council Meeting
- b. Cigarette License Renewal Application: Budzz
- c. Claims



CITY OF ALBURNETT

CLAIMS REPORT: 5/10/24-6/13/24

VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 163.53
ALLIANT ENERGY	UTILITIES	\$ 2,524.66
BURNS INC	HUSTLER UTV REPAIR	\$ 1,545.74
CENTER POINT LIBRARY	LIBRARY CONTRACT (QUARTERLY PAYMENT)	\$ 2,625.00
CHICAGO CENTRAL & PACIFIC	2 YEAR RENTAL WATER PIPE FOR CN	\$ 680.00
CINTAS	AED CONTRACT	\$ 404.46
CITY OF CENTER POINT	VAC TRAILER/LIFT STATIONS	\$ 312.50
ECICOG	GENERATOR PROCESSING FEE	\$ 450.00
ENNEKING PLUMBING & HEATING	WATER SOFTNER	\$ 1,600.00
ESRI	ANNUAL SUBSCRIPTION	\$ 935.00
FARMERS STATE BANK	GO BOND SERIES 2021	\$ 26,803.75
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,782.64
GAZETTE	MINUTES 5/9/2024 & 4/29/2024 & 4/23/24	\$ 343.19
GORDON FLESCH	PRINTING	\$ 128.60
HANDLEY DIRT WORK	FILL DIRT	\$ 1,240.00
HAWKINS	CHEMICALS	\$ 40.00
HOUSBY HEAVY EQUIPMENT	SKIDLOADER REPAIR	\$ 13,285.42
HR GREEN	GIS WATER	\$ 170.00
JULIE HOOVER	CPR INSTRUCTOR CERTIFICATION	\$ 69.00
IOWA FINANCE AUTHORITY	SRF PAYMENT	\$ 54,353.75
IPERS	IPERS RETIREMENT	\$ 1,293.79
LINN COUNTY PLANNING & DEVELOPMEN	RENTAL INSPECTION FEES	\$ 840.00
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
LYNCH DALLAS, P.C.	LEGAL SERVICES	\$ 3,550.00
MENARDS	SHOP SUPPLIES	\$ 61.57
NAYLOR ESTATES	TIF PAYMENT	\$ 24,766.77
MICROBAC	WATER TESTING	\$ 289.50
NCS	IT SUPPORT	\$ 250.00
SIMMONS ERRINE MOYER BERGMAN PLC	LEGAL SERVICES	\$ 848.50
RACOM	REPEATER FOR PUBLIC WORKS	\$ 5,774.10
TAPCO	FLASHING CROSSWALK SIGNS	\$ 12,425.50
TREASURER STATE OF IOWA	IOWA WITHHOLDING	\$ 48.50
UMB	GO BOND PAYMENTS (MOOTHART & FIRE STATION)	\$ 128,935.00
US CELLULAR	CELLPHONES/PAD	\$ 227.04
USA COMMUNICATIONS	TELECOMMUNICATIONS/IINTERNET	\$ 92.60
VISA	TRAINING/SHOP SUPPLIES/TECH/WTREATMENT	\$ 321.19
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 10.21
WET	WET	\$ 968.63
WEX BANK	FUEL CARD MONTHLY	\$ 384.16

Total Paid on 06/13/2024

Accounts Payable Total \$ 293,544.30

Total Payroll Paid \$4,724.35

***** REPORT TOTAL ***** \$ 298,268.65

GENERAL \$26,125.87

ROAD USE \$26,979.28

FIRE/COMMUNITY GF \$656.42

WATER \$3,804.79

SEWER \$1,118.67

STORM WATER \$0.00

DEBT SERVICE \$210,092.50

TIFF/LMI \$24,766.77

*****FUNDS TOTAL***** \$298,268.65

Motion to approve consent agenda. Moved by Trumm, second by Boesenberg. All Ayes (5).
Motion carried.

NEW BUSINESS:

a. Special Event Permit: Benefit Day

Motion to approve the Special Event Permit request by the Alburnett Community Diamond Club (ACDC) for Benefit Day on August 3rd with a change to the hours amended 8:00AM-2:00 AM.
Moved by Trumm, second by West. All Ayes (5). Motion carried.



b. Resolution 2024-18: Transfer of Funds per FY24 Budget

Motion to approve Resolution 2024-18 for the transfer of funds per the FY24 budget. Moved by Boesenberg, second by Soukup. Roll call votes of Aye were Trumm, Boesenberg, Myers, Soukup, and West. There were no Nay votes. Motion carried.

c. Resolution 2024-19: Set FY25 Employee Wages

Motion to approve Resolution 2024-19 setting FY25 employee wages with City Maintenance wage of \$26.00 per hour and City Hall Support wage of \$24.00 per hour. Moved by Trumm, second by West. Roll call votes of Aye were Trumm, Boesenberg, Myers, Soukup, and West. There were no Nay votes. Motion carried.

d. Set Public Hearing Date for Rezoning request for July 11, 2024 at 7:00 PM

Motion to set public hearing date for the rezoning request for July 11, 2024, at 7:00 PM. Motion by Soukup, second by Trumm. All Ayes (5). Motion carried.

e. Scada System Upgrade

Motion to accept LEC's proposal to upgrade the full Scada System including installation by Tri-City Electric for a total cost of \$15,404.76. Moved by Trumm, second by Boesenberg. All Ayes (5). Motion carried.

f. Quote for concrete work - Sidewalk approach for flashing crosswalk sign and Curb repairs

Motion to accept the quote from Dan Sherman for sidewalk crossing at Main Street & Roosevelt and to replace the curb section at the corner of Howard Street & Longworth Avenue for \$3,820. Moved by Soukup, second by Trumm. All Ayes (5). Motion carried.

OLD BUSINESS:

a. FY24 Financial Audit

No action taken.

b. Hiring Update

i. Resolution 2024-20: Hiring and Appointment of City Clerk and Set Wage

Motion to approve Resolution 2024-20 for the hiring and appointment of Vikki Kula as City Clerk with a starting wage of \$24.00 per hour. Moved by West, second by Trumm.



Roll call votes of Aye were Trumm, Boesenberg, Myers, Soukup, and West. There were no Nay votes. Motion carried.

ii. Resolution 2024-21: Approve retention of temporary City Hall Support Staff

Motion to approve Resolution 2024-21 for the retention of the temporary City Hall Support Staff for the entirety of the 4-month term. Moved by Soukup, second by Boesenberg. Roll call votes of Aye were Trumm, Boesenberg, Myers, Soukup, and West. There were no Nay votes. Motion carried.

FINAL COMMENTS/DISCUSSION:

Trumm – Pleased we got a new City Clerk hired.

Boesenberg – Thanked the Mayor for everything she’s done and to Mack for stepping in at City Clerk while we were without one.

Myers – Thanked the Mayor for keeping the lights on and keeping the bills paid and to Mack for wearing all of the different hats.

Soukup – Thanks for Mack for stepping up and into the various roles and responsibilities and to the hiring committee for taking the time.

West – Nothing to add.

The next regular City Council Meeting will be held on July 11, 2024 at 7:00 PM.

Motion to adjourn. Moved by Boesenberg, second by West. All Ayes (5). Motion carried. Meeting adjourned.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Alburnett, Iowa, will hold a public hearing at City Hall, 120 N Main Ave, Alburnett, Iowa, at 7:00 p.m. on the 11th day of July, 2024, upon the application of Dan Sherman Enterprises, LLC, 130 3rd Street and 206 Roosevelt St, Alburnett, Linn County, Iowa, more particularly described as follows: SHERMAN'S 2ND EX P.O.S. #1919 and W60' E915' N190' SE NE, respectfully, requesting consideration to change zoning from R-1, One family residential district, to R-2, Two family residential district. With an additional request upon the same application for 212 Roosevelt St, Alburnett, Linn County, Iowa more particularly described as follows: NAYLORS 1st, requesting consideration to change zoning from R-1, One family residential district, to M-1, Multiple family residential district. Anyone who wishes to be heard for or against the above application should be present at the time, date, and place specified above for the public hearing or file written statements with the City Clerk at City Hall prior to the time of public hearing.