



## NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, March 13, 2025, at 7:00 P.M. at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, March 13, 2025, at 7:00 P.M. at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 P.M.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

**APPROVAL OF AGENDA:** Mayor Sarazin called for a motion to approve the agenda. Moved by Myers, seconded by Boesenberg. All Ayes (5). Motion carried.

**SHERIFF'S REPORT:** Sheriff's Deputy present. 22 calls for service. 43 hours met.

### CITIZEN COMMENTS:

- a. Agenda Items:  
None
- b. Non-Agenda Items:  
None

**MAYOR'S REPORT:** Status of one outstanding nuisance hasn't changed.

### COUNCIL COMMENTS:

Trumm – No comment.  
Boesenberg – No comment.  
Soukup – No comment.  
West – No comment.  
Myers – No comment.

### WRITTEN REPORTS:

- a. Fire Department: EMS Captain Kuehl and Fire Chief West were present. Presented details and guidelines of Junior Fire Fighter Program. Fire Grill and Easter Egg Hunt is April 12<sup>th</sup>, 11am-1pm.

- b. City Administrator: No additional discussion.
- c. Public Works – No additional discussion.
- d. City Clerk – No additional discussion.
- e. Treasury – No additional discussion.

CONSENT AGENDA:

- a. Minutes from January 14<sup>th</sup> Budget Workshop
- b. Minutes from January 27<sup>th</sup> Budget Workshop
- c. Minutes from February 25<sup>th</sup> Budget Workshop
- d. Minutes from February 13th Council Meeting
- e. Claims

CITY OF ALBURNETT

| <u>CLAIMS REPORT: 02/14/25 - 03/13/25</u> |   |               |
|---|---|---------------|
| <i>VENDOR</i>                             | <i>REFERENCE</i>                                  | <i>AMOUNT</i> |
| ABC                                       | CITY GARBAGE                                      | \$ 178.25     |
| ALLIANT ENERGY                            | UTILITIES   | \$ 3,645.96   |
| BOUND TREE                                | FD EQUIPMENT + FREIGHT                            | \$ 1,844.68   |
| CENTER POINT LIBRARY                      | 1Q25 CONTRACT PYMNT                               | \$ 2,625.00   |
| CINTAS                                    | AED CONTRACT                                      | \$ 378.00     |
| CROWBAR'S                                 | SKID LOADER REPAIR TOOL                           | \$ 25.42      |
| FUTURE LINE                               | SNOWPLOW REPAIR                                   | \$ 965.83     |
| GAZETTE                                   | 02/13/25 MINUTES                                  | \$ 230.44     |
| GORDON FLESCH                             | PRINTER LEASE _03.15.25-04.14.25/IMAGES OVER BASE | \$ 147.77     |
| HAWKEYE ELECTRICAL                        | BOOSTER PUMP HEATER/CITY HALL GENERATOR           | \$ 874.88     |
| HAWKINS                                   | CHLORINE CYLINDERS                                | \$ 40.00      |
| HR GREEN                                  | PARK ENGINEERING                                  | \$ 1,772.95   |
| IOWA DOR                                  | WET/PAYROLL WH/SALES TAX                          | \$ 989.97     |
| IOWA LEAGUE OF CITIES                     | FINANCE WORKSHOP                                  | \$ 50.00      |
| IPERS                                     | FEBRUARY WAGES                                    | \$ 2,160.93   |
| JOHN DEERE FINANCIAL (THEISENS CHG)       | NUTS, BOLTS, FLUIDS/FD EQUIP                      | \$ 350.95     |
| JULIE HOOVER                              | CEH CLASSES                                       | \$ 58.85      |
| KENE SHOOP                                | AFFIDAVIT OPERATOR                                | \$ 2,000.00   |
| KIRKWOOD COMMUNITY COLLEGE                | 2025 EMS CEH AGREEMENT                            | \$ 125.00     |
| LEC                                       | WELL HOUSE COMMUNICATIONS/MTHLY PLAN              | \$ 153.40     |
| LYNCH DALLAS, P.C.                        | COUNSEL   | \$ 180.00     |
| MENARDS                                   | SHOP SUPPLIES _VEHICLE FLUIDS                     | \$ 122.37     |
| MICROBAC                                  | WATER TESTING                                     | \$ 203.04     |
| REBECCA MCDONALD                          | MILEAGE/MEAL REIMBURSEMENT                        | \$ 205.68     |
| SIMMONS PERRINE MOYER BERGMAN             | COUNSEL BILLED THRU 1/31/25                       | \$ 2,893.50   |
| TRUENORTH COMPANIES                       | 2025 VFF Group AD&D                               | \$ 292.60     |
| US TREASURY                               | 1Q25 DEPOSIT _FEB PYMT                            | \$ 2,727.86   |
| US CELLULAR                               | CELLPHONES/PAD                                    | \$ 156.80     |
| USPS                                      | POSTAGE   | \$ 1,800.00   |
| USA COMMUNICATIONS                        | TELECOMMUNICATIONS/INTERNET                       | \$ 86.10      |
| VIKKI KULA                                | MILEAGE/MEAL REIMBURSEMENT                        | \$ 51.69      |
| VISA                                      |   | \$ 660.51     |
| WELLMARK BC/BS OF IOWA                    | HEALTH/DENTAL PREMIUMS                            | \$ 2,523.53   |
| WENDLING QUARRIES                         | SAND FOR ROADS                                    | \$ 288.60     |
| WEX BANK                                  | FUEL CARD MONTHLY                                 | \$ 476.72     |

Total Paid on 01/09/2025

|                               |                     |
|-------------------------------|---------------------|
| <b>Accounts Payable Total</b> | <b>\$ 31,287.28</b> |
| Total Payroll Paid            | \$10,685.41         |
| <b>**** REPORT TOTAL ****</b> | <b>\$ 41,972.69</b> |
| GENERAL                       | \$14,933.85         |
| ROAD USE                      | \$4,081.73          |
| FIRE/COMMUNITY GF             | \$3,887.88          |
| WATER                         | \$5,258.07          |
| SEWER                         | \$3,125.75          |
| STORM WATER                   | \$0.00              |
| DEBT SERVICE                  | \$0.00              |
| TIFF/LMI                      | \$0.00              |
| <b>****FUNDS TOTAL ****</b>   | <b>\$41,972.69</b>  |

Motion to approve the consent agenda. Moved by Soukup, seconded by West. All Ayes (5).  
Motion carried.

#### NEW BUSINESS:

##### a. Solid Waste Agency – Joe Horaney

Joe gave yearly presentation of updates and additions at SolidWaste, including updated fees.

##### b. Discussion and possible action regarding Moothart Street sidewalk

Council supports getting quotes/bids to replace and/or repair sidewalk on Moothart Street. No action taken.

##### c. Discussion regarding possible amendment to Chapter 165 Zoning Regulations

Motion to recommend to the Planning & Zoning Commission that we increase the maximum height restriction within the Industrial zone to 100 feet. Moved by Boesenberg, seconded by Trumm. All Ayes (5). Motion carried.

Motion to set a public hearing for the amendment to Chapter 165 for Monday March 31, 2025, at 6:30 PM. Moved by Myers, seconded by Soukup. All Ayes (5). Motion carried.

##### d. Set Public Hearing for FY25 Budget Amendment for April 10, 2025, at 7:00 pm

Motion to set the public hearing for FY25 Budget Amendment for April 10, 2025, at 7:00 PM. Moved by Myers, seconded by Trumm. All Ayes (5). Motion carried.

##### e. Discussion and possible action regarding purchase of Load N Go Backpacks for Fire Dept

Motion to approve the purchase of the Load N Go Backpacks for the Fire Department in the amount of \$1,844.68. Moved by Soukup, seconded by Boesenberg. All Ayes (5). Motion carried.

f. Discussion and possible action regarding purchase of new mower

Motion to approve the purchase of the 2024 Pro Z mower, if it's still available and if not, to then approve the 2025 model, not to exceed \$21,500.00. Moved by Trumm, seconded by Soukup. All Ayes (5). Motion carried.

g. Resolution 03-2025-01: Approval of IMFOA Clerk School Scholarship Application

Motion to approve Resolution 03-2025-01 approval of IMFOA Clerk School Scholarship Application. Moved by Boesenberg, seconded by West. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West, and Myers. There were no Nay votes. Motion carried.

h. Resolution 03-2025-02: Awarding Annual Sewer Inspection & Maintenance Contract

Motion to approve Resolution 03-2025-02 awarding Annual Sewer Inspection & Maintenance Contract to Roto-Rooter in the amount of \$14,875.00 (without considering contingency items). Moved by Trumm, seconded by Myers. All Ayes (5). Motion carried.

i. Resolution 03-2025-03: Awarding Contract for Fire Engine 136 Tank Valve Repair

Motion to approve Resolution 03-2025-03 awarding contract to Reliant Fire Apparatus, Inc. for Fire Engine 136 Tank Valve Repair in the amount of \$5,975.77, plus cost of fuel for round-trip transportation. Moved by Soukup, seconded by Boesenberg. All Ayes (5). Motion carried.

j. Resolution 03-2025-04: Approval of Reversing Fund Transfer from Road Use Tax to General Fund

Motion to approve Resolution 03-2025-04 approving Reversing Fund Transfer from Road Use Tax to General Fund. Moved by West, seconded by Myers. Roll call votes of Aye were Myers, West, Soukup, Boesenberg, and Trumm. There were no Nay votes. Motion carried.

OLD BUSINESS:

a. Park Project Update:

Discussed updated budget and timeline.

FINAL COMMENTS/DISCUSSION:

Trumm – Thanked Mayor Sarazin for her leadership in the meeting dealing with the rezoning situation.

Boesenberg – Ditto what Trumm said.

Soukup – No comment.

West – No comment.

Myers – Seconds those comments.

Next Meeting: March 31, 2025, at 6:00 PM – Special Meeting for FY26 Proposed Property Tax Levy Public Hearing.

Motion to adjourn. Moved by Boesenberg, seconded by Myers. All Ayes (5). Motion carried. Meeting adjourned at 9:03 PM.

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The CITY OF ALBURNETT is accepting quotes/bids to repair and/or replace sections of poured sidewalk that have settled on Moothart Street from N Main Ave to N 3<sup>rd</sup> Ave.

Quotes/bids must be itemized by linear foot and received by 4:00 PM on Tuesday April 8th, 2025, by the City of Alburnett, PO Box 326, 120 N Main Ave, Alburnett, Iowa 52202 or emailed to [cityadmin@alburnettia.org](mailto:cityadmin@alburnettia.org).

More information is available by contacting City Hall at (319) 842-2692.