



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, November 14, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, November 14, 2024 at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, TJ West, and Chris Myers were present. Grant Soukup was absent.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Myers, second by Boesenberg. All Ayes (4). Motion carried.

SHERIFF'S REPORT: Sheriff absent. 41 calls for service. 43 hours met.

CITIZEN COMMENTS:

- a. Agenda Items:
None
- b. Non-Agenda Items:
None

MAYOR'S REPORT: Updates were provided on two outstanding nuisance violations and generator project is progressing.

COUNCIL COMMENTS:

Trumm – No comment.
Boesenberg – No comment.
West - No comment.
Myers - No comment.

WRITTEN REPORTS:

- a. Fire Department: EMS Captain Kuehl was present. FD hosted public CPR training and responded to a house fire.
- b. City Administrator: Excited to be on the team and plans to utilize resources from various municipal associations. Looking forward to training and development opportunities.



- c. Public Works: Installation is complete on Reznor heater in garage. Attended DOT training for refresher on snow removal practices.
- d. City Clerk/Treasurer: Report reviewed.

CONSENT AGENDA:

- a. Minutes from October 10th Council Meeting
- b. Minutes from October 18th Special Council Meeting
- c. Minutes from October 29th Special Council Meeting
- d. Claims
(items listed may be approved by one motion, unless otherwise specified)

CITY OF ALBURNETT

CLAIMS REPORT: 10/11/24 - 11/14/24

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 178.25
AIDAN MCGRAW	FIRE SCHOOL REIMBURSEMENT	\$ 60.00
ALLIANT ENERGY	UTILITIES	\$ 2,740.97
CINTAS	AED CONTRACT	\$ 378.00
CITY OF CLERMONT	IMFOA FALL CONF LODGING	\$ 161.88
DAKOTA SUPPLY GROUP (DSG)	LAGOON VALVE/HYDRANT REPLACEMENT PARTS	\$ 2,609.44
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS/UNPAID TAXES/PENALTIES/INT	\$ 309.84
DINGES FIRE COMPANY	OUTSTANDING BAL ON PAST DUE INV FOR HOSES	\$ 638.48
GAZETTE	10/19/24 Legal Notice - Oct Minutes_2023 Water Report_10/18 Spcl Mtg_FY24 AFR_CITY ADMIN ONLINE	\$ 499.79
GORDON FLESCH	PRINTER LEASE _ 10/15/24-11/14/24	\$ 132.12
GRAINGER	DRINKING FOUNTAIN FILTER @ FIRE STATION	\$ 62.42
HANDLEY DIRT WORK	EXCAVATION FOR LAGOON VALVE WORK	\$ 2,597.50
HAWKINS	CHEMICALS/EJECTOR	\$ 30.00
HR GREEN	GIS SYSTEM UPDATES & MAINT	\$ 637.50
IOWA DOR	WATER EXCISE TAX - JULY/AUG_WH BALANCE	\$ 1,661.94
IOWA FINANCE AUTHORITY	SRF LOAN INTEREST PYMT	\$ 2,948.75
IOWA ONE CALL	ADMIN - EMAILS	\$ 21.60
IOWA RURAL WATER ASSN	MEMBERSHIP RENEWAL	\$ 305.00
IOWA WORKFORCE	UNEMPLOYMENT PYMT TO C. SHELBY	\$ 4,074.00
IPERS	SEPTEMBER WAGES	\$ 1,151.16
JOHN DEERE FINANCIAL (THEISENS CHG)	NEW IMPACT WRENCH	\$ 249.00
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00



KIRKWOOD COMMUNITY COLLEGE	CPR/AED TRAINING - 3 FD MEMBERS	\$ 69.00
LEC	WELL HOUSE COMMUNICATIONS/MTHLY PLAN	\$ 153.40
LYNCH DALLAS, P.C.	GENERATOR CONTRACT REVIEW	\$ 1,215.00
MENARDS	SHOP SUPPLIES	\$ 516.05
MICROBAC	WATER TESTING	\$ 520.50
MIDWAY OUTDOOR EQUIPMENT	SNOWBLOWER PARTS	\$ 121.31
NASH HAMILTON	FIRE SCHOOL/TEXTBOOK REIMBURSEMENT	\$ 253.42
NAYLOR ESTATES INC	TIF PYMT - DEC 2024	\$ 27,484.41
QUALITY FLOW SYSTEMS	MAIN LIFT STATION PUMP FAILURE SERVICE CALL	\$ 1,875.00
ROTO-ROOTER		\$ 551.25
ST LUKE'S WORK WELL SOLUTIONS	NEW EMPLOYEE DRUG SCREEN	\$ 75.00
SIMMONS PERRINE MOYER BERGMAN	ATTORNEYS PROCESS SERVICE 9/30/2024	\$ 2,072.00
US TREASURY	3Q24 SEPT PAYMENT	\$ 12,267.50
USA BLUEBOOK	CHLORINE REAGENT	\$ 1,799.88
US CELLULAR	CELLPHONES/PAD	\$ 122.42
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 108.87
VIKKI KULA	MILEAGE FOR IMFOA CONFERENCE	\$ 84.60
VISA	STAFF DEVELOPMENT/SUPPLIES	\$ 190.28
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,252.04
WENDLING QUARRIES	SCREENED BEDDING STONE - LAGOON VALVE	\$ 1,692.53
WEX BANK	REPAIR_RECYCLED ASPHALT_WINTER SAND	
ZIPPY'S	FUEL CARD MONTHLY	\$ 395.24
	ICE MELT FOR ROADS	\$ 529.67
		\$ 2,083.04

Total Paid on 11/15/2024

Accounts Payable Total

Total Payroll Paid **\$ 78,880.05**

***** **REPORT TOTAL** ***** **\$ 5,449.03**

GENERAL \$27,044.72 **\$ 84,329.08**

ROAD USE \$4,679.76

FIRE/COMMUNITY GF \$679.30

WATER \$11,016.05

SEWER \$7,975.81

STORM WATER \$0.00

DEBT SERVICE \$0.00

TIFF/LMI \$27,484.41

*******FUNDS TOTAL******* **\$ 84,329.08**

Motion to approve consent agenda. Moved by Boesenberg, seconded by Trumm. All Ayes (4).

Motion carried.



NEW BUSINESS:

a. Set Budget Amendment Public Hearing for December 12, 2024

Motion to approve setting date for Budget Amendment Public Hearing at Alburnett City Hall, 120 N Main Avenue, Alburnett, Iowa 52202, on December 12, 2024 at 7:00 pm. Moved by West, second by Myers. All Ayes (4). Motion carried.

b. Resolution 2024-41: Approving the FY24 Annual Finance Report

Motion to approve Resolution 2024-41 approving FY24 Annual Finance Report. Moved by Boesenberg, second by Trumm. All Ayes (4). Motion carried.

c. Resolution 2024-42: Approving FY24 Annual Street Financial Report

Motion to approve FY24 Annual Street Financial Report. Moved by Trumm, second by Myers. All Ayes (4). Motion carried.

d. Resolution 2024-43: Approving FY23-24 Urban Renewal Report

Motion to approve FY23-24 Urban Renewal Report. Moved by Myers, second by West. All Ayes (4). Motion carried.

e. Resolution 2024-44: Approving Backup Snow Removal Quote

Motion to approve Backup Snow Removal Quote from Hanley Dirt Work Plus, LLC. Moved by Boesenberg, second by Meyer. All Ayes (4). Motion carried.

f. Resolution 2024-45: Approving Health and Dental Insurance Renewal

Motion to approve Resolution 2024-45 renewal of Wellmark Blue Cross/Blue Shield health insurance plan HG000014 and Delta Dental plan DG000101. Moved by Myers, second by Trumm. All Ayes (4). Motion carried.

g. Resolution 2024-46: Approving City Park Engineering Contract

Motion to approve and award City Park Engineering Contract to HR Green, in the amount of \$45,000.00. Moved by Trumm, second by Boesenberg. All Ayes (4). Motion carried.

h. Alcohol License Renewal – Givey's Place

Motion to approve renewal of alcohol license to Givey's Place. Moved by Trumm, second by West. All Ayes (4). Motion carried.



OLD BUSINESS:

- a. Discussion and possible action regarding water drainage issue on Longworth Avenue

Discussion occurred; no action was taken.

FINAL COMMENTS/DISCUSSION:

Trumm – None

Boesenberg – None

West – None

Myers – None

Soukup – Absent

The next regular City Council Meeting will be held on December 12, 2024 at 7:00 PM.

Motion to adjourn. Moved by Boesenberg, second by Myers. All Ayes (4). Motion carried.
Meeting adjourned at 7:59 PM.