



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, October 10, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, October 10, 2024 at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, and Chris Myers were present. TJ West was absent.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Myers, second by Boesenberg. All Ayes (4). Motion carried.

SHERIFF'S REPORT: Sheriff present. 26 calls for service. 43 hours met.

CITIZEN COMMENTS:

- a. Agenda Items:
None
- b. Non-Agenda Items:
Jason Smith addressed Council regarding Zoning regulations.

MAYOR'S REPORT: Mayor Sarazin provided an update on upcoming work that will be going out for quote, thanked the Fire Department for all their time and effort during this busy season, and updated on the status of the generator project.

COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

Myers – No comment.

WRITTEN REPORTS:

- a. Fire Department: EMS Captain Kuehl was present. Provided an update on Fire Prevention Week activities and Cadet Program progress.



- b. Public Works – Finalizing testing on Well #3. Well #2 repairs pending Council action. Drinking water inspection completed. Lead Service inventory submitted.
- c. City Clerk – No additional discussion.
- d. Treasury – Reviewed Treasurer’s report and Profit and Loss Report.

CONSENT AGENDA:

- a. Minutes from September 12th Council Meeting
- b. Claims

CITY OF ALBURNETT

CLAIMS REPORT: 9/13/24 - 10/10/24

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE - FIRE HAD EXTRA PICKUP	\$235.75
ALLIANT ENERGY	UTILITIES	\$2,495.07
CINTAS	AED CONTRACT	\$378.00
CITY OF CENTER POINT	MAIN LIFT STATION CLEANOUT	\$250.00
CLERKBOOKS, INC.	UTILITY BILL POSTCARDS	\$157.40
DAVE'S SERVICE	MOUNT MOWER TIRE	\$20.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$1,780.82
GAZETTE	9/26/24 Legal Notice - Sept Minutes	\$342.86
GORDON FLESCH	PRINTER LEASE _ IMAGES OVER BASE	\$134.27
HAWKINS	CHEMICALS/EJECTOR	\$599.58
HAWKEYE ELECTRICAL	FLOW SWITCH REPAIR	\$114.52
HR GREEN	GIS SYSTEM UPDATES & MAINT	\$3,340.00
IOWA DNR	ANNUAL WATER USE FEE FY25	\$116.50
IOWA DOR	WATER EXCISE TAX - JULY/AUG_ WH BALANCE	\$1,018.94
IOWA PRISON INDUSTRIES	STREET SIGNS_ BUSINESS CARDS - MACK/VIKKI	\$118.20
IPERS	AUGUST WAGES	\$1,200.08
JEANIE NEIGHBOR	COMMUNITY FLOWERS	\$267.17
KELSEY SPRINGER	COMMUNITY ROOM RENTAL DEPOSIT	\$150.00
KENE SHOOP	AFFIDAVIT OPERATOR	\$2,000.00
LINN COUNTY PLANNING & DEV.	1Q25FY PROP MAINT INSPECTIONS	\$172.53
LINN COUNTY RECORDER	HUSTLER REG RENEWAL	\$20.50
LINN COUNTY SHERIFF	2Q25 PATROL SERVICES	\$5,460.00
MENARDS	SHOP SUPPLIES	\$225.24
MICROBAC	WATER TESTING	\$1,464.75
MIDWAY OUTDOOR EQUIPMENT	SHARPEN CHAIN/NEW TRIMMER HEAD	\$54.60
NORTHWAY WELL & PUMP CO.	WELL #3 REPAIRS	\$34,519.90
SIMMONS PERRINE MOYER BERGMAN	ATTORNEYS PROCESS SERVICE 8/31/2024	\$1,739.00
SKY FORD CHRYSLER	F550 INSPECTION	\$172.80



SVOBODA EQUIPMENT REPAIR LLC	#134 REPAIRS	\$3,945.83
USA BLUEBOOK	CHLORINE/IRON REAGENT	\$88.63
US CELLULAR	CELLPHONES/PAD	\$108.81
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$82.16
VIKKI KULA	MILEAGE/FOOD REIMBURSEMENT	\$32.43
VISA	STAFF DEVELOPMENT/SUPPLIES	\$857.02
WELLMARK BC/BS OF IOWA	HEALTH INS	\$1,692.53
WEX BANK	FUEL CARD MONTHLY	\$508.47

Total Paid on 10/10/2024

Accounts Payable Total	\$65,864.36
Total Payroll Paid	\$7,681.41

***** REPORT TOTAL *****	\$73,545.77
GENERAL	\$18,579.86
ROAD USE	\$1,790.92
FIRE/COMMUNITY GF	\$586.76
WATER	\$41,511.61
SEWER	\$3,342.75
STORM WATER	\$52.46
DEBT SERVICE	\$0.00
TIFF/LMI	\$0.00
*****FUNDS TOTAL*****	\$73,545.77

Motion to approve consent agenda. Moved by Soukup, second by Trumm. All Ayes (4). Motion carried.

NEW BUSINESS:

a. Resolution 2024-34: Accepting and Awarding the Contract for the FY24 Annual Examination

Motion to approve Resolution 2024-34 accepting and awarding the FY24 Annual Examination contract to Rachele K. Thompson, CPA, PLLC in the amount of \$5,395. Moved by Myers, second by Boesenberg. All Ayes (4). Motion carried.

b. Resolution 2024-35: Approving the AEGIS Deductible Buy-Back Policy

No action was taken.



c. Resolution 2024-36: Approving the Request for Qualifications (RFQ) for Engineering Services for the City Park Project

Motion to approve Resolution 2024-36 approving the RFQ for Engineering Services for the City Park project as presented with the addition of estimated cost for services as item #7 under Submittal Requirements. Moved by Trumm, second by Boesenberg. All Ayes (4). Motion carried.

d. Resolution 2024-37: Amendment to Resolution 2024-30 for Maintenance on Well #2 to Include Iron-Related Bacteria Treatment

Motion to approve Resolution 2024-37 amending Resolution 2024-30 to include iron-related bacteria treatment for Well #2 and increase the total amount awarded to Northway Well and Pump Company to an amount not to exceed \$63,863.02, plus freight. Moved by Boesenberg, second by Soukup. All Ayes (4). Motion carried.

OLD BUSINESS:

a. Discussion and possible action regarding water drainage issue on Longworth Avenue

Motion to seek quotes for resolving the drainage issue on Longworth Avenue. Moved by Myers, second by Trumm. Ayes (3). Soukup abstained. Motion carried.

b. Hiring Update

Mayor Sarazin provided an update on behalf of the Interviewing Committee regarding the open City Administrator position. No action was taken.

FINAL COMMENTS/DISCUSSION:

Trumm – No comment.

Boesenberg – Received a letter from Dave Machacek with historical record of the resolution to vacate the alleyways to the Methodist Church from 1954 that was never filed with the county.

Soukup – No comment.

Myers – Northern lights visible tonight.

The next regular City Council Meeting will be held on November 14, 2024 at 7:00 PM.

Motion to adjourn. Moved by Boesenberg, second by Myers. All Ayes (4). Motion carried.
Meeting adjourned at 7:56 PM.



The CITY OF ALBURNETT is accepting bids for the following:

Snow Removal

Engineering Services for City Park Project

Fire extinguisher inspections

Drainage issue within Longworth Avenue easement

Bids need to be received before 5 p.m. on November 12th by the City of Alburnett, PO Box 326, Alburnett IA 52202 or emailed to cityclerk@alburnettia.org. More information is available by contacting City Hall.