



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, October 9, 2025, at 7:00 pm at City Hall, 120 N Main Ave, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, October 9, 2025, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, and TJ West were present. Chris Myers was absent.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. Moved by Soukup, second by Boesenberg. All Ayes (4). Motion carried.

SHERIFF'S REPORT: Sheriff present. 23 calls for service. 43 hours met.

CITIZEN COMMENTS:

- a. Agenda Items: Brian Kristiansen and Megan Andrews addressed council with concerns regarding Longworth drainage issue.
- b. Non-Agenda Items: Adam Linden with Kluesner Sanitation addressed council with benefits of having one hauler for garbage and recycling pick-up.

MAYOR'S REPORT: Thanked Chris Myers for Mayor Pro Tem duties. Addressed the approval of hiring Lee Boleyn as part time city support. Reminder to all candidates and residents that political signs may not be placed in city right-of-way per City and State Codes. Advised Cintas agreement needs clarification before executing. Working on new website design. Still awaiting grant decisions for park project. Nuisance update, one outstanding awaiting ruling from judge.

COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – Thanked Mack for work done regarding curb painting.

West – No comment.

Soukup – No comment.



WRITTEN REPORTS:

- a. Fire Department: Report submitted by Chief TJ West.
- b. Public Works: Report submitted by Mack Kleitsch.
- c. City Clerk/Treasury: Report submitted by Vikki Kula. Provided explanation for August financials being presented again.

CONSENT AGENDA:

- a. Minutes from September 11, 2025, Council Meeting
- b. Claims

CITY OF ALBURNETT

CLAIMS REPORT: 09/12/25 - 10/09/25

VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 178.25
ALLIANT ENERGY	UTILITIES	\$ 2,774.17
BURNS INC	MOWER REPAIRS	\$ 468.65
CINTAS	AED CONTRACT	\$ 378.00
DAVE'S SERVICE	OIL CHANGE - #131	\$ 98.00
GAZETTE	LEGAL NOTICES	\$ 334.59
GORDON FLESCH	PRINTER LEASE_10/15/25-11/14/25	\$ 136.12
GRAINGER	WELL #3 TEMP SENSOR	\$ 161.87
HAWKEYE ELECTRICAL	LIFT STATION GENERATOR/CONDUIT REPAIRS	\$ 25,917.52
HAWKINS	CHLORINE CYLINDERS	\$ 572.58
HR GREEN	GIS SYSTEM UPDATES/MAINT	\$ 7,875.99
IOWA DNR	ANNUAL WATER USE FEE	\$ 116.50
IOWA DOR	WET/PAYROLL WH/SALES TAX	\$ 1,610.67
IOWA WATER ENVIRONMENT ASSOCIATION	ANNUAL CONFERENCE	\$ 40.00
IPERS	SEPT WAGE REPORT	\$ 1,217.33
JOHN DEERE FINANCIAL (THEISENS CHG)	OIL/TIRE REPAIR	\$ 69.43
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 1,000.00
LINN COUNTY PLANNING & DEV.	RENTAL INSPECTIONS	\$ 390.00
LINN COUNTY SHERIFF	Q2FY26 PYMT	\$ 5,850.00
MENARDS	TOOLS, SHED MATERIALS, BREAK ROOM	\$ 266.58
MICROBAC	WATER TESTING	\$ 299.00
NASH HAMILTON	SAW MAINT REIMBURSEMENT	\$ 70.00
PREMIER PORTABLE BUILDINGS	LIFT STATION SHED	\$ 3,363.00
QUALITY FLOW SYSTEMS	LIFT STATION REPAIRS	\$ 4,240.00
ST LUKE'S WORK WELL SOLUTIONS	NEW EE SCREEN - BOLEYN	\$ 75.00
SIMMONS PERRINE MOYER BERGMAN	COUNSEL	\$ 2,738.00
US CELLULAR	CELLPHONES/PAD	\$ 159.34
US TREASURY	3Q25 DEPOSIT	\$ 1,618.14



USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$	85.73
VIKKI KULA	MILEAGE REIMBURSEMENT	\$	192.43
VISA	TRAINING/TECH/EQUIPMENT	\$	899.09
WELLMARK BC/BS OF IOWA	HEALTH/DENTAL PREMIUMS	\$	1,891.56
WENDLING QUARRIES	LAGOON/SHED PAD ROCK	\$	671.08
WEX BANK	FUEL CARD	\$	565.39
ZOLL MEDICAL	AED UNITS	\$	11,582.40

Accounts Payable Total		\$	77,906.41
Total Payroll Paid			\$7,453.89
***** REPORT TOTAL *****		\$	85,360.30
GENERAL	\$14,837.14		
ROAD USE	\$2,158.90		
FIRE/COMMUNITY GF	\$12,654.31		
WATER	\$4,918.02		
SEWER	\$35,462.05		
STORM WATER	\$7,875.99		
DEBT SERVICE	\$0.00		
TIFF/LMI	\$0.00		
CAPITAL PROJECTS	\$0.00		
*****FUNDS TOTAL *****			\$85,360.30

***** REVENUES *****	
GENERAL	\$91,724.62
ROAD USE	\$10,387.04
EMPLOYEE BENEFITS	\$1,770.90
L.O.O.S.T.	\$11,139.75
FIRE/COMMUNITY GF	\$0.00
WATER	\$17,263.12
SEWER	\$6,647.56
STORM WATER	\$705.00
DEBT SERVICE	\$4,960.25
TIFF/LMI	\$0.00
CAPITAL PROJECTS	\$0.00
*****FUNDS TOTAL *****	
	\$144,598.24

Motion to approve the consent agenda. Moved by West, second by Soukup. All Ayes (4).
Motion carried.



NEW BUSINESS:

- a. RESOLUTION 10-2025-01 RESOLUTION NAMING DEPOSITORIES: Motion to approve Resolution 10-2025-01. Moved by Boesenberg, second by Trumm. Roll call votes of Aye were Trumm, Boesenberg, Soukup, and West. Motion carried.
- b. RESOLUTION 10-2025-02 APPROVING FY25 ANNUAL FINANCE REPORT: Motion to approve Resolution 10-2025-02. Moved by Trumm, second by Soukup. All Ayes (4). Motion carried.
- c. RESOLUTION 10-2025-03 APPROVING FY25 ANNUAL STREET FINANCIAL REPORT: Motion to approve Resolution 10-2025-03. Moved by Trumm, second by Boesenberg. All Ayes (4). Motion carried.
- d. RESOLUTION 10-2025-04 APPROVING FY24-25 URBAN RENEWAL REPORT: Motion to approve Resolution 10-2025-04. Moved by Soukup, second by West. All Ayes (4). Motion carried.
- e. RESOLUTION 10-2025-05 ADOPTING THE COUNCIL ACTION POLICY: Motion to approve Resolution 10-2025-05. Moved by Trumm, second by Boesenberg. All Ayes (4). Motion carried.
- f. RESOLUTION 10-2025-06 APPROVING PLAT OF P&G ESTATES ADDITION TO THE CITY OF ALBURNETT, LINN COUNTY, IOWA: Motion to approve Resolution 10-2025-06. Moved by Soukup, second by Trumm. All Ayes (4). Motion carried.
- g. VOLUNTEER FIRE ASSISTANCE PROGRAM GRANT THROUGH DNR APPLICATION: Motion to approve fire department to apply for Volunteer Fire Assistance Program Grant through the DNR in the amount of \$3,056. Moved by Soukup, second by Trumm. All Ayes (4). Motion carried.

OLD BUSINESS:

- a. DISCUSS TRICK OR TREAT DATE/TIME: Motion to approve moving Trick or Treating to Nov. 1, 2025, from 5-7 pm with publication of reason for change. Moved by Trumm, second by Boesenberg. All Ayes (4). Motion carried.
- b. RESOLUTION 10-2025-07 ACCEPTING AND AWARDED BID RECEIVED FOR CONSTRUCTION SERVICES RELATED TO LONGWORTH DRAINAGE PROJECT: Tabled to gather additional information.
- c. ORDINANCE 08-2025-01 AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF ALBURNETT, IOWA, RELATING ACCESSORY BUILDINGS IN RESIDENTIAL DISTRICTS – FINAL READING: Motion to approve final reading of Ordinance 08-2025-01 amending Chapter 165 or the Code of Ordinances of the City of Alburnett, Iowa. Moved by Trumm, second by West. Roll call votes of Aye were Trumm, Boesenberg, Soukup, and West. Motion carried. Motion to approve the final reading, passage, and adoption with respect to Ordinance 08-2025-01. Moved by Trumm, second by Boesenberg. Roll call votes of Aye were Trumm, Boesenberg, Soukup, and West. Motion carried.



FINAL COMMENTS:

Trumm – No comment.

Boesenbergl – No comment.

Soukup – No comment.

West – No comment.

The next regular City Council Meeting will be held on November 13, 2025, at 7:00 PM.

Motion to adjourn. Moved by Soukup, second by West. All Ayes (4). Motion carried. Meeting adjourned at 8:07 pm.

A handwritten signature in blue ink, appearing to read 'Nikki L. Kula'.

City Clerk

The CITY OF ALBURNETT is accepting bids for back-up Snow Removal Services. Bids need to be received before 5 pm on November 10th by the City of Alburnett, PO Box 326, Alburnett, IA, 52202 or emailed to cityclerk@alburnettia.org. More information is available by contacting City Hall.