



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, September 11, 2025, at 7:00 pm at City Hall, 120 N Main Ave, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, September 11, 2025, at 7:00 pm at City Hall with Mayor Pro Tem Myers presiding. Myers called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West and Chris Myers were present.

APPROVAL OF AGENDA: Mayor Pro Tem Myers called for a motion to approve the agenda. Moved by Trumm, second by Boesenberg. All Ayes (5). Motion carried.

SHERIFF'S REPORT: Sheriff present. 29 calls for service. 43 hours met.

CITIZEN COMMENTS:

- a. Agenda Items: None
- b. Non-Agenda Items: None

MAYORAL PROCLAMATION: Proclamation for the National See Tracks? Think Train Week was read by Mayor Pro Tem Myers.

MAYOR'S REPORT: None

COUNCIL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

West – No comment.

Soukup – No comment.

Myers – Given the date, gave a heartfelt thanks to all first responders in the room for all they do.

WRITTEN REPORTS:

- a. Fire Department: Report submitted by Chief TJ West. James Svoboda was present to answer any questions on estimates submitted for apparatus maintenance. Recap of Simulation in Motion-Iowa (SIM-IA) training, AED update as units should arrive by



end of the month, mentioned meeting with Verkada to review security options at fire station and apparatus dash cams, visits from local childcare facilities scheduled for Fire Prevention Week.

- b. Public Works: Report submitted by Mack Kleitsch. Main lift station repairs complete, new signs posted for Reduced Speed and Fire Station entrances.
- c. City Clerk/Treasury: Report submitted by Vikki Kula. Provided explanation for IPAIT recommendations and informed of WEX fuel account transition.

CONSENT AGENDA:

- a. Minutes from August 14, 2025, Council Meeting
- b. Claims

CITY OF ALBURNETT

CLAIMS REPORT: 08/15/25 - 09/11/25

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 235.75
ALLIANT ENERGY	UTILITIES	\$ 3,117.99
ARNOLD MOTOR SUPPLY	FD 134 PARTS	\$ 12.04
CENTER POINT LIBRARY	Q3 PYMT	\$ 2,625.00
CINTAS	AED CONTRACT	\$ 378.00
CLERKBOOKS, INC.	BILLING POSTCARDS	\$ 358.00
GAZETTE	LEGAL NOTICES	\$ 390.24
GORDON FLESCH	PRINTER LEASE_9/15/25-10/14/25	\$ 136.12
GRAINGER	FD GLOVES	\$ 60.00
HAWKINS	CHLORINE CYLINDERS	\$ 40.00
HR GREEN	GIS SYSTEM UPDATES/MAINT	\$ 3,240.00
IOWA PRISON INDUSTRIES	SIGNS/BUSINESS CARDS	\$ 352.77
IOWA STATE UNIVERSITY	FALL MPI 2025	\$ 208.00
JEANIE NEIGHBOR	COMMUNITY FLOWERS	\$ 302.17
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 1,000.00
KLUESNER CONSTRUCTION INC.	N MAIN AVE MILLING	\$ 850.00
LEC	WELL HOUSE COMM/MTHLY PLAN	\$ 153.40
LINN COOPERATIVE OIL CO.	F550 TIRES	\$ 1,912.36
LINN COUNTY ENGINEER	BRIDGE INSPECTION	\$ 405.00
LINN COUNTY PLANNING & DEV.	RENTAL INSPECTIONS	\$ 80.00
LINN COUNTY RECORDER	HUSTLER RENEWAL	\$ 20.50
MACQUEEN	ANNUAL SCBA SERVICE	\$ 1,245.00
MENARDS	FD PARTS	\$ 20.98
MICROBAC	WATER TESTING	\$ 2,021.25
MSA	PRELIM DESIGN - LONGWORTH	\$ 300.00
ROTO-ROOTER	CONTRACT TELEVISIONING	\$ 13,881.18



SIMMONS PERRINE MOYER BERGMAN	COUNSEL	\$	1,961.00
US CELLULAR	CELLPHONES/PAD	\$	109.49
US TREASURY	2Q25 FILING BALANCE	\$	1,426.70
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$	85.48
VISA	TRAINING/TECH/EQUIPMENT	\$	1,336.65
WELLMARK BC/BS OF IOWA	HEALTH/DENTAL PREMIUMS	\$	1,891.56
WENDLING QUARRIES	LAGOON ROCK	\$	74.79
WEX BANK	FUEL CARD	\$	597.74

Accounts Payable Total		\$	40,829.16
Total Payroll Paid			\$6,727.41
***** REPORT TOTAL *****		\$	47,556.57
GENERAL	\$8,445.68		
ROAD USE	\$4,482.88		
FIRE/COMMUNITY GF	\$2,528.36		
WATER	\$5,955.20		
SEWER	\$19,117.04		
STORM WATER	\$300.00		
DEBT SERVICE	\$0.00		
TIFF/LMI	\$0.00		
CAPITAL PROJECTS	\$0.00		
*****FUNDS TOTAL*****			\$47,556.57

***** REVENUES *****			
GENERAL	\$2,408.54		
ROAD USE	\$7,719.27		
EMPLOYEE BENEFITS	\$0.00		
L.O.O.S.T.	\$9,311.65		
FIRE/COMMUNITY GF	\$0.00		
WATER	\$17,842.99		
SEWER	\$6,824.89		
STORM WATER	\$705.00		
DEBT SERVICE	\$0.00		
TIFF/LMI	\$0.00		
CAPITAL PROJECTS	\$0.00		
*****FUNDS TOTAL*****		\$44,812.34	

Motion to approve the consent agenda. Moved by Soukup, second by West. All Ayes (5).
Motion carried.



NEW BUSINESS:

- a. SPECIAL EVENT PERMIT: Motion to approve special event permit application for Laura Hulsebus Benefit Ride, Oct. 4, 2025. Moved by Trumm, second by West. All Ayes (5). Motion carried.
- b. RESOLUTION 09-2025-01 APPROVING FY26 BUDGETED FUND TRANSFERS: Motion to approve Resolution 09-2025-01. Moved by Boesenberg, second by Soukup. All Ayes (5). Motion carried.
- c. RESOLUTION 09-2025-02 HIRING OF CITY SUPPORT FOR THE CITY OF ABLURNETT, IOWA, AND SET WAGE FOR THE POSITION: Motion to approve Resolution 09-2025-02. Moved by Trumm, second by Soukup. Roll call vote of Ayes were Trumm, Boesenberg, Soukup, West and Myers. Motion carried.
- d. RESOLUTION 09-2025-03 APPROVING CONTRACTOR FOR REPLACEMENT OF OVERHEAD DOORS AND OPENERS AT CITY HALL: Motion to approve Resolution 09-2025-03 with the quote submitted by Dan's Overhead Doors & More for the amount of \$6,532.00. Moved by Soukup, second by Trumm. All Ayes (5). Motion carried.
- e. RESOLUTION 09-2025-04 APPROVING FIRE APPARATUS REPAIR ESTIMATES FOR THE ALBURNETT-OTTER CREEK FIRE DEPARTMENT: Motion to approve Resolution 09-2025-04 not to exceed the amount of \$3,740.87. Moved by Boesenberg, second by Trumm. All Ayes (5). Motion carried.
- f. DISCUSS TRICK OR TREAT DATE/TIME: Motion to approve Trick or Treating on Oct. 31, 2025, from 5-7 pm. Moved by Trumm, second by Soukup. All Ayes (5). Motion carried.
- g. SET DATE TO ACCEPT AND AWARD BID FOR LONGWORTH DRAINAGE PROJECT: Motion to set date to accept and award bid for Longworth drainage project for Oct. 9, 2025. Moved by Trumm, second by Boesenberg. All Ayes (5). Motion carried.

OLD BUSINESS:

- a. ORDINANCE 08-2025-01 AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF ALBURNETT, IOWA, RELATING ACCESSORY BUILDINGS IN RESIDENTIAL DISTRICTS – SECOND READING: Motion to approve second reading of Ordinance 08-2025-01. Moved by Trumm, second by Soukup. Roll call votes of Aye were Trumm, Boesenberg, Soukup, West and Myers. Motion carried.

FINAL COMMENTS:

Trumm – No comment.

Boesenberg – No comment.

Soukup – No comment.

West – No comment.

Myers – No comment.



The next regular City Council Meeting will be held on October 9, 2025, at 7:00 PM.

Motion to adjourn. Moved by Soukup, second by West. All Ayes (5). Motion carried. Meeting adjourned at 8:03 pm.

Vikki L. Kula

City Clerk

The CITY OF ALBURNETT is accepting proposals to complete drainage improvements for the Longworth Avenue area.

Quotes need to be received before 5:00 pm on Monday, October 6, 2025, by the City of Alburnett, PO Box 326, Alburnett, IA, 52202 or emailed to cityclerk@alburnettia.org. More information is available by contacting City Hall.
