

ALBURNETT CITY COUNCIL

MINUTES OF THE APRIL 12th, 2018 REGULAR MEETING

Mayor McClintock called the meeting to order at 7:00 pm in the Alburnett City Hall on **Thursday April 12th 2018**. The Sheriff's report was given first so Deputy Snow could get back to patrol. Councilor Shantz asked the deputy if the person responsible for the thefts in Alburnett had been caught and the answer was no. Motion to approve the agenda by Trumm, seconded by Shantz. All voted aye. After the Pledge of Allegiance to the Flag, new council member Josh Henricksen was sworn in by Mayor McClintock. Roll call was taken with Councilors Brian Mensen, Bethany Sarazin, Chester Schantz, Joe Trumm and Josh Henricksen present. Also present were Steve Graham (Fire Chief), Joe Horaney (Solid Waste Agency), Barb Hand, Al & Nancy Fuller and Mike Givens.

Mayor's Report – Mayor McClintock began his report by appointing Councilor Sarazin to Alburnett's position on the Linn County Emergency Management Agency Board as well as the E911 Board. Mayor McClintock's personal work position is in conflict with serving on this board. Also, he committed to moving forward on plans to build a fire station and hire a new clerk now that there is a full council.

Council Reports – Councilor Mensen thanked the hiring committee for their efforts in finding a new clerk. Councilor Shantz thanked Lori and Liz from the City of Robins for their efforts. Councilor Henricksen expressed his appreciation to work with the Mayor and council and is looking forward to moving ahead.

Citizen Comments – None

Public Works Report – Written. Public Works Director Trimble gave a short demonstration on how the new water control project works.

Fire Department Report – Written. Chief Graham explained firefighter payment details and awards banquet details and presented requests for medical supplies that are expiring. Motion by Shantz, second by Mensen to purchase medical supplies. All voted aye.

CONSENT AGENDA

Mensen moved to approve the consent agenda, Trumm seconded and all voted aye. Items approved were minutes of the March 8th regular meeting, the list of bills submitted, and the Financial Report.

NEW BUSINESS

Joe Horaney from Linn County Solid Waste Agency gave a annual update.

Motion by Shantz, second by Sarazin to approve Resolution #04-2018-01 for a dram shop permit for Nancy and Al Fuller/dba Fuller's Pub and Grub, Inc. (Formally Mahoney,s). All voted aye.

Motion by Mensen, second by Henricksen to launch a new city website developed by Mobile Marketing Strategies (Mike Givens). All voted Aye. Mike will include an email notification system for the original quoted price and monthly fee.

Motion by Sarazin, second by Trumm to approve library contract for fiscal year 18/19. All voted aye.

Discussed possible purchase of property north of greenspace was tabled. The appraisal has not been completed.

Discussed updating building codes and fee schedule to match City of Robins. Their code update was just completed and we use Robin's building inspector. Clerk was instructed to gather appropriate documentation.

Discussed purchasing building permit software from Data Tech to manage building permits more accurately. Tabled until codes and fees are updated.

Motion by Shantz, second by Trumm to re-key all city locks.

Discussed progress on hiring process for a new city clerk. Last day for applications is April 16th. Interviews will begin shortly after.

Motion to Adjourn at 8:42pm by Mensen, seconded by Trumm and all voted aye.

Guy Trimble

Interim City Clerk

C. Charles McClintock

Mayor