

## ALBURNETT CITY COUNCIL

### MINUTES OF THE JULY 11TH, 2019 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, July 11th, 2019**, at 7:00 pm in City Hall with Mayor McClintock presiding. McClintock called the meeting to order. Mayor McClintock recognized Officer Tindal from the Linn County Sheriff's Office to give the Sheriff's Report. Following the Sheriff's Report and the Pledge of Allegiance, roll call was taken with the following council members present: Bethany Sarazin, Brian Mensen, Chester Schantz and Joe Trumm. Absent was Council Member Josh Henriksen. Also present was Nancy Fuller, Steve Graham (Fire Chief), Guy Trimble (Public Works Director) and Danielle Brecht (City Clerk).

**Approval of Agenda:** No changes. Motion to approve the agenda was moved by Sarazin, seconded by Trumm. All voted aye; motion carried.

**\*Sheriff's Report** (*to be given promptly upon arrival of deputy*): report was given at 7:00 pm by Deputy Tindal. Required hours of 43, actual hours of 78.1 with 17 calls for service from June 13<sup>th</sup> to July 12<sup>th</sup>. No questions, comments from council.

**Mayor's Report:** Mayor McClintock noted a recent meeting held by the fire station group and that the project is on track and moving forward with the site locations and financials. McClintock thanked the Public Works Department for their recent work out in the heat. McClintock asked Public Works Director Trimble if there was an update on a comprehensive fleet plan; Trimble stated there was not an update.

**Council Reports:** Mensen – Great job by the Diamond Club on the recent car show and Fire Department grill out. Sarazin – There is a Linn County Emergency Management meeting next Tuesday at 6:00 pm at Kirkwood Comm. College if anyone is interested in attending. Schantz – no update. Trumm – no update. Henriksen – absent.

**Citizen Comments - Agenda items:** None

**Citizen Comments - Non-Agenda items:** None

#### **Written Reports:**

- **Fire Department:** Air packs came in early. Mayor noted the city had a safe 4<sup>th</sup> of July.
- **Public Works:** Nothing to add.
- **City Clerk:** Thanked Public Works Director Trimble for assistance at City Hall during upcoming travel for training. Noted need to circle back to Planning and Zoning, Board of Adjustment committees. Clerk to get list of those who have expressed an interested in P & Z, BOA to be discussed at next council meeting.

**Consent Agenda:** Minutes from 6/13, 6/18 council meetings, list of claims (and bills added to), Financials/Treasurer's Reports. Nothing to add. Motion to approve consent agenda moved by Sarazin, seconded by Mensen. All voted aye. Motion carried.

#### **New Business:**

- **ACDC Special Event Permit Application:** Nancy Fuller was present on behalf of the ACDC to discuss the Special Event for Benefit Days to be held August 3<sup>rd</sup>. Fuller stated that layout will be the same as last year. Sarazin asked that a flier be provided for the website. Schantz requested the ACDC notify all local business owners of event for street closure information. Motion to approve Special Event Permit Application moved by Mensen, seconded by Trumm. All voted aye; motion carried.
- **Resolution 07-2019-01 Setting Date for Public Hearing on Urban Renewal Plan Amendment-Discussion** regarding need for Urban Renewal Plan amendment relating to new fire station project and resolution to set

date for Public Hearing for amendment. Motion to approve Resolution 07-2019-01 setting the date for Public Hearing on August 8<sup>th</sup>, 2019 moved by Schantz, seconded by Sarazin. All voted aye; motion carried.

- **Utility Rates:** Discussion following request to review current water, sewer rates and potential need to increase rates to help city prepare for inevitable infrastructure modification requirements by DNR. Item was tabled pending further research to be conducted by clerk.
- **Public works-Concrete Street Patching:** Discussion regarding quote received by Dan Sherman to do concrete patching for street/sidewalk/curb repair at the request of the Public Works Director. Pictures of areas with need for patching were reviewed and discussed. Discussion of repair in front of Craig Titler's property at a quoted expense of \$450.00 was discussed and tabled until August council meeting. Motion moved by to Mensen to approve expenditure of funds in the amount of \$8,260.00 to Dan Sherman for street improvements; seconded by Trumm. All voted aye; motion carried.
- **Public works-Driveway Culvert on North Street:** Public Works Director Trimble discussed request made by Craig Wright to replace driveway culvert at property located on North Street. Discussion followed. Item tabled until August council meeting.

#### Old Business:

- **Update: Alliant franchise fee:** Continued discussion regarding option of implementation Alliant Energy franchise fee in lieu of Local Option Sales Tax on Alliant Energy bills within the City of Alburnett.
  - **Resolution 07-2019-02 Approving and Adopting a Revenue Purpose Statement for the Use or Expenditure of Revenues from Electric and Natural Gas Franchise Fees:** Explanation of resolution for revenue purpose statement relating to Alliant franchise fees given by clerk. Motion moved by Sarazin to approve Resolution 07-2019-02; seconded by Trumm. Roll call vote was taken with the following vote: Ayes – Councilor Trumm, Councilor Schantz, Councilor Sarazin and Councilor Mensen. Nays – none. Councilor Henriksen absent for vote. Motion carried.
  - **Resolution 07-2019-03 Setting Date for Public Hearing on Franchise Fee Ordinance Amendment:** Explanation of resolution to set date of August 8<sup>th</sup>, 2019 for public hearing on ordinance amendment. Motion moved by Sarazin to approve Resolution 07-2019-03; seconded by Mensen. All voted aye; motion carried.
  - **Motion Establishing Franchise Fee Percent for Electric:** Motion to establish franchise fee of 1% for Electric moved by Mensen, seconded by Sarazin. All voted aye; motion carried.
  - **Motion Establishing Franchise Fee Percent for Natural Gas:** Motion to establish franchise fee of 1% for Natural Gas moved by Schantz, seconded by Sarazin. All voted aye; motion carried.
- **Update-City Logo:** Review and discussion of proposed new city logo. Council reviewed logo and mayor requested clerk to put new proposed logo on social media and review feedback received without specifically requesting such feedback.
- **Update-City Projects:**
  - **Fire station:** Mayor stated that project is moving forward, and that city has reviewed financial need for project. Bidding scheduled for this year with project to begin next spring. Mayor noted city will step up fundraising efforts needed for project. Mayor stated he would like to see more funds raised to assist city with need for project funding. Council member Schantz requested city take a hard look at numbers. Council member Sarazin asked about looking into Monroe Township fire station expense.
  - **Roosevelt Street culvert replacement:** Public Works Director stated project planned for first full week of August.
  - **Naylor sanitary sewer extension:** Public Works Director stated same timeframe as Roosevelt Street culvert project.

Motion to adjourn moved by Mensen, seconded by Sarazin. All voted aye; motion carried. Meeting adjourned at 8:07 pm.

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Danielle Brecht, City Clerk

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C. Charles McClintock, Mayor